

Milford Parks & Recreation

PARK, PAVILION, OR EQUIPMENT RESERVATION APPLICATION

All rental fees are based on a four hour rate

| | | | |
|-------------------|------------|---|--|
| NAME OF APPLICANT | | ORGANIZATION | |
| ADDRESS | CITY | STATE | ZIP |
| WORK (DAY) PHONE | HOME PHONE | CELL PHONE | FAX |
| EMAIL | | | |
| TYPE OF EVENT | | <input type="checkbox"/> FOR-PROFIT <input type="checkbox"/> NON-PROFIT | |
| PARK REQUESTED | | DATE REQUESTED | BEGINNING: _____ TIME OF EVENT ENDING: _____ |

HOLD HARMLESS AGREEMENT

In consideration of the receipt of this permit from Milford Parks and Recreation Department, permittee hereby releases the City of Milford from all injury and liability of any kind arising from permittee's use and occupancy of city property and agrees to indemnify and hold harmless the City of Milford, its agents, or servants.

In no event shall the City of Milford be liable for any damage or injury to permittee or any agent or employee of permittee or to any person coming upon the premises in connection with the permittee's use and occupancy of the premises or equipment.

Permittee acknowledges that it shall reimburse Milford Parks and Recreation Department for any and all damage to City of Milford Property, its agents, and or its servants, as a result of the use and occupancy of the premises or use of equipment (ordinary wear and tear expected), by permittee, its agents or servants or by any person coming upon the premises during the permittee's use as an invitee or licensee of the permitted.

Permittee agrees that the rights and obligations under the permit and this agreement shall inure to and be binding on its successors and assigns.

This hold harmless agreement MUST be signed by permittee, and received by Milford Parks and Recreation Department before a permit will be issued.

I AGREE TO THE TERMS AND CONDITIONS ABOVE

SIGNATURE _____

DATE _____

FOR OFFICE USE ONLY:

DEPOSIT PAID RENTAL FEE PAID DATE PERMIT ISSUED _____ INITIALS _____

PLEASE ANSWER THE FOLLOWING:

1. Will there be live music? yes no

What sort of music?

How loud will the music be?
(total decibels of the system)

2. Will you be charging admission? yes no

If yes, how much?

3. Will there be security at the event? yes no

If yes, how many off-duty police officers?

4. Are you providing port-a-johns? yes no

If yes, how many?

5. Will there be vendors at the event? yes no

(if yes, please attach a drawing of the set-up on a separate page)
How much are you planning to charge, if anything?

6. How are you advertising the event?

7. Why do you want to have the event in Milford?



Parks & Pavilions

INFORMATION, FEES, & APPLICATION

Banneker Park/Basketball
449 North Street

Bicentennial Park
214 N.E. Front Street

Boat Ramp behind Police
Station
400 N.E. Front Street

Dog Park
1 Marshall Street

Goat Island
1 Marshall Street

Floating Kayak Dock
1 Marshall Street

Kate's Way Field
Located on the east side of Boys & Girls
Club at 101 Delaware Veteran's Way

Library Square
1 S. Walnut Street

Library Square
Amphitheater
11 S.E. Front Street

Marshall's Pond Park
1011 Lemuel Street

Marvel Square Park
207 Franklin Street

Memorial Park South
10 Franklin Street

Memorial Park Basketball
1 S. Washington Street

Tony Silicato Memorial Park
& Can-Do Playground
101 Delaware Veterans Blvd



Milford
Parks & Recreation
207 Franklin Street, Milford, DE 19963
(302) 422-1104

Milford Parks & Addresses



Banneker Park & Basketball Court
449 North Street
 • Basketball Court (optional)
 • Gas Grills Permitted
 • Grassy Area
 • Limited Parking
Available for Rent

Bicentennial Park
214 N.E. Front Street
 • Benches & Picnic Tables
 • Bocce Ball Court
 • Water & Electric
 • Grassy Area
 • Ample Parking
 • Pavilion (optional)
 • Pedestrian/Fishing Bridge
Available for Rent




N.E. Front Street Public Access Facility
400 N.E. Front Street (Boat Ramp behind the Police Station)




Not Available for Private Rental

Dog Park
1 Marshall Street
 • Benches
 • Drinking Fountain
 • Grassy Area
 • Limited Parking & Shade
Not Available for Private Rental



Goat Island
1 Marshall Street
 • Ample Shade
 • Walking Track
 • Limited Parking
Not Available for Private Rental



Floating Kayak dock
1 Marshall Street
 Located along the Mispillion Riverwalk at Columbia & Mispillion Streets. There is some parking available. **Available for Rent**



Library Square
1 S Walnut Street
Library Square Amphitheater
11 S.E. Front Street
 Enjoy the shaded square & amphitheater along the Mispillion River by the Library.
Contact the Library for Rental Options



Marshall's Pond Park
1011 Lemuel Street
 • Amphitheater (optional)
 • Gas Grills Permitted
 • Grassy Area
 • Open Space for Activities
 • Limited Parking
 • Picnic Tables
 • Pond
 • Ample Shade
Available for Rent



Enjoy fishing, also home to Milford's Pop Warner youth football program.

Marvel Square Park
207 Franklin Street
 • Water & Electric
 • Gas Grills Permitted
 • Grassy Area
 • Open Space for Activities
 • Ample Parking
 • Pavilion (optional)
 • Playground
 • Limited Shade
Available for Rent




Memorial Park South
10 Franklin Street
Basketball
1 S. Washington Street
 • Basketball Court (optional)
 • Benches
 • Electric
 • Fishing
 • Gas Grills Permitted
 • Ample Parking
 • Limited Shade
Available for Rent




Kate's Way Field
 Located on the east side of Boys & Girls Club
101 Delaware Veterans Blvd
Available for Rent



Tony Silicato Memorial Park & Can-Do Playground
101 Delaware Veterans Blvd
 Home to expansive fields, a disk golf course, a 1/2 mile asphalt walking trail and a boundless playground called the Can-Do Playground, this park is one of the most popular in the City. Many of the Parks & Recreation programs are hosted at this park.
Not Available for Private Rental
Public Use Only: No Parties or Tents Permitted




| PARKS & PAVILIONS AVAILABLE FOR RENT | | Features | | | | Rental Fees | |
|---|--|----------|----------|----------------|------|-------------|------------|
| | | Food | Grills | Utilities | Cap. | Non-Profit | For-Profit |
| Park Location Banneker Park 449 North Street Basketball Court (Optional) | Description Grassy area surrounding basketball court, limited parking. NO PARKING allowed at Church of God or Banneker Elementary School without written permission from the Milford School District or Church of God. | ● | gas only | | 200 | \$50 | \$100 |
| Bicentennial Park 214 N.E. Front Street | This park is a beautiful venue for ceremonies or small events. Picnic tables, plenty of shade, benches, & pavilion. | ● | gas only | water electric | 50 | \$50 | \$100 |
| Floating Kayak Dock 1 Marshall Street | Located along the Mispillion Riverwalk at Columbia & Mispillion Streets. There is some parking available. | | | | | \$25 | \$50 |
| Kate's Way Field 101 Delaware Veteran's Way | Located on the east side of Boys & Girls Club at 101 Delaware Veteran's Way. Large open area. | | | | | \$75 | \$150 |
| Marshall's Pond Park 1011 Lemuel Street | This park, in addition to fishing, provides plenty of wildlife to observe. Great for family get-togethers. Home to Pop Warner youth football. | ● | | | 200 | \$50 | \$100 |
| Marvel Square Park 207 Franklin Street Located behind Milford Parks & Recreation | Perfect for a child's birthday gathering or small get-together - the kids will love the playground while you enjoy the shade in the pavilion! | ● | gas only | water electric | 25 | \$75 | \$150 |
| Memorial Park 10 Franklin Street Along the Mispillion Riverwalk Basketball Court (Optional) | Excellent for family reunions, picnics, cookouts, room for games, tents, tables, and chairs. Rent the Basketball court for a small fee! | ● | gas only | water electric | 200 | \$75 | \$150 |
| | | | | | | \$25 | \$50 |

PARK RENTAL POLICIES

RULES & REGULATIONS:

1. Patrons are required to remove all trash they bring into the park, hence our "CARRY IN-CARRY OUT" trash policy (trash bags are available at the P&R office).
2. Dogs or other pets are NOT ALLOWED in the parks during rentals or special events.
3. Your deposit will be refunded if the park is found to be clean and no damage has occurred to the park, facilities, or equipment.
4. Parks, pavilions, and parking lots are handicapped accessible (this includes the playground).
5. Parking is allowed at the Milford Shopping Center (the Salvation Army does NOT allow any parking near their building)
6. NO alcohol or smoking allowed.
7. You may be required to hire police to patrol your event as determined by P&R Director.
8. If it is determined that portable toilets are needed, it will be your responsibility to rent them.
9. Special events can only take place from 9am-dusk on Mondays - Saturdays and from 1pm-6pm on Sundays.
10. All applications will take 30 days to process.
11. Please submit your festival set-up plans for the entire park. If your permit involves fencing off any area of a public park, you must submit a drawing of those plans.
12. Unreasonable or raucous sound may be fined as per Milford City Code.
13. You MUST provide a copy of a section of your Homeowners or Renters Insurance known as the "Declaration Page" or a "certificate of liability" from your business.