

## PUBLIC WORKS EQUIPMENT OPERATOR

### CITY OF MILFORD

## PUBLIC WORKS EQUIPMENT OPERATOR

*This description is meant to represent a body of work typically performed in this position but does not necessarily represent all the duties which may be assigned to the incumbent in the position. The incumbent is responsible for performing miscellaneous duties as needed or assigned.*

### GENERAL RESPONSIBILITIES

Responsible for maintaining streets and roadways, maintenance and operation of sewer and water systems; Performs routine unskilled manual work; operates various refuse collection equipment and construction equipment including backhoe, tractors, street sweeper, automated refuse collection truck and dump trucks as needed.

The Public Works Equipment Operator shall utilize sound judgment and acceptable performance levels. The Public Works Equipment Operator shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. The Public Works Equipment Operator shall demonstrate technical skills through effective communication and collaboration, proper use of resources, sound decision-making, personal accountability and responsibility.

The job description is intended merely to illustrate the duties that may be assigned to persons assigned this title. It should not be interpreted to describe all the duties that may be required of persons holding this position or to limit the nature and extent of assignments a person may be given.

### ESSENTIAL DUTIES

- Operate backhoe/loader, sewer flusher/vacuum truck, automate refuse truck, leaf vacuum, asphalt sealer, paint machines, dump trucks with snow plows, street sweepers, mowers, tractors, and other equipment as assigned.
- Install, repair, and replaces water lines, sanitary sewer lines and storm sewer lines and services.
- Operate small hand tools, saw, pump, pipe saw, jackhammer, etc.
- Maintain operation of sewer manholes, fire hydrants and water valves
- Load and unload gravel, dirt, timber, chemicals, and other materials, tools and equipment.
- Cut grass, trees and rake leaves; dig shallow trenches and ditches; clean catch basins and manholes; pick up paper and debris on public property and streets.
- Perform various roadway and thoroughfare repairs, including streets, curbs, gutters, sidewalks and storm water pond construction.
- Collect refuse/recycling containers; manual and/or mechanical use of packer; physical site cleanup; operation of cable connector when disposing of large trash containers; pull and guide large container into position for dumping.
- Direct traffic during periods of traffic congestion.
- Wash trucks and maintain trucks and equipment;
- Checks equipment and vehicles for safety and mechanical issues prior to operating.
- Assist in various duties after hours as required, including snow removal and debris clean up resulting from weather events, special events, sewer back-ups, water leaks, etc.
- Performs related work as required.

## **PUBLIC WORKS EQUIPMENT OPERATOR**

### **KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of truck and related equipment maintenance. Knowledge of traffic laws and regulations. Ability to understand and follow specific oral and written instructions; ability to work with others in a uniform manner; ability to interact with the public; ability to understand and abide by all safety rules; ability to work with only moderate supervision.

### **EDUCATION AND EXPERIENCE**

High school diploma or equivalent; extensive experience in related work and demonstrated ability to operate both light and heavy equipment and/or operation of automated refuse collection equipment; Delaware commercial drivers license class B CDL. First aid training. NIMS (National Incident Management System) ICS-100 and FEMA IS-700 Training. A comparable amount of training and experience may be substituted for the minimum qualifications.

### **PHYSICAL REQUIREMENTS**

Must have the use of sensory skills to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. Significant climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, talking, repetitive motions. High degree of physical stamina, mental alertness, and detailed attention to safety practices; may involve routine exposure to or handling of toxic and/or hazardous waste materials; work routinely performed in inclement weather conditions; work may place a high degree of stress on certain parts of the body such as knee joints, lower back, elbows and finger joints. Ability to lift a minimum of 80 pounds; ability to pull large containers; ability to work in inclement weather; reasonable health and fitness that will allow performance of job tasks. Physically stepping up and down from high vehicle; walking for extended periods of time at a moderate to fast pace; manually or mechanically operate dumping procedures. Ability to work cooperatively with other employees.

### **SPECIAL REQUIREMENTS**

Possession and retention of a valid Delaware vehicle operator's license and CDL. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical. Good driving record required to retain position. All motor vehicle violations will be reported to supervisor immediately. Safety sensitive positions may be subject to random drug and alcohol testing according to City policy. Must maintain a positive work environment by acting and communicating in a manner that promotes harmonious relations with supervisor, co-workers and customers.

### **FLSA STATUS**

Non-Exempt

### **PAY GRADE**

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Rev. 6/17

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The City of Milford assures Equal Employment Opportunities and equal education opportunities for employees and students as required by Federal and State Orders and Laws. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. This job description is intended to accurately reflect the position activities and requirements. However, management and administration reserves the right to modify, add, or remove duties and assign other duties as necessary. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.