

MILFORD CITY COUNCIL
MINUTES OF MEETING
November 18, 2015

A Meeting of the City of Milford Police Committee was held in the Joseph Ronnie Rogers Council Chambers at Milford City Hall, 201 South Walnut Street, Milford, Delaware on Wednesday, November 18, 2015.

PRESIDING: Chairman Douglas Morrow

IN ATTENDANCE: Mayor Bryan Shupe

Committee Members:

Councilman James Burk and Councilwoman Katrina Wilson

City Clerk/Recorder Terri Hudson

CALL TO ORDER

Chairman Morrow called the Police Committee Meeting to order at 5:39 p.m. The Police Committee was appointed as the Selection Committee in the Police Chief hiring process when Chief Hudson announced his plans to retire in August.

The purpose of the meeting is to review applications received for the position of Police Chief and discuss subsequent elements of the hiring process.

Councilman Owen Brooks was also in attendance.

EXECUTIVE SESSION

Mr. Burk moved to go into Executive Session reference below state statute, seconded by Ms. Wilson:

Pursuant to 29 Del. C. §10004(b)(9) Personnel matters in which the names, competency and abilities of individual employees or students are discussed (Police Chief Application Review)

Motion carried.

Chairman Morrow recessed the Police Committee Meeting at 5:40 p.m. for the purpose of reviewing and discussing candidate applications as is permitted by Delaware's Freedom of Information Act.

RETURN TO OPEN SESSION

The Committee returned to Open Session at 7:48 p.m. following the conclusion of an in-depth review of each application.

Mr. Burk moved that the eight candidates discussed in Executive Session be asked to interview before the Police Committee, seconded by Ms. Wilson. Motion carried.

The interview is scheduled for Tuesday, December 8, 2015.

Following those interviews, the Committee Members will select the candidates who will be interviewed by City Council.

The City Clerk will contact the semifinalists to schedule interview times. Letters will also be mailed to the unsuccessful candidates thanking them for their interest in the position.

ADJOURN

With no further business, Ms. Wilson moved to adjourn the Committee Meeting, seconded by Mr. Burk. Motion carried.

The Police Committee Meeting adjourned at 7:56 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Terri K. Hudson". The signature is written in a cursive style with a large initial "T" and a long, sweeping underline.

Terri K. Hudson, MMC
City Clerk/Recorder