



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

CITY COUNCIL AGENDA Monday, October 23, 2023

This meeting is also available for viewing by the public by accessing the following link:

<https://zoom.us/j/94513235909>

or

<http://www.cityofmilford.com/553/Watch-Public-Meetings>

*Members of the public may also dial in by phone using the following number:
Call 301 715 8592 Webinar ID: 945 1323 5909*

*Link to join Webinar
<https://zoom.us/j/94513235909>*

5:00 P.M.

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111 Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and item name and/or description you wish to comment on. Persons in attendance wishing to speak must sign up prior to the start of the Council Meeting.

PUBLIC WORKS & UTILITIES COMMITTEE

Call to Order – Chair Dan Marabello

Sidewalk Infill Program

Miss Utility of Delmarva Presentation ¹

Adjournment

All items on the Meeting Agenda are subject to a potential vote.

*Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.

Ⓢ Designated Items only; Public Comment, up to three minutes per person will be accepted.

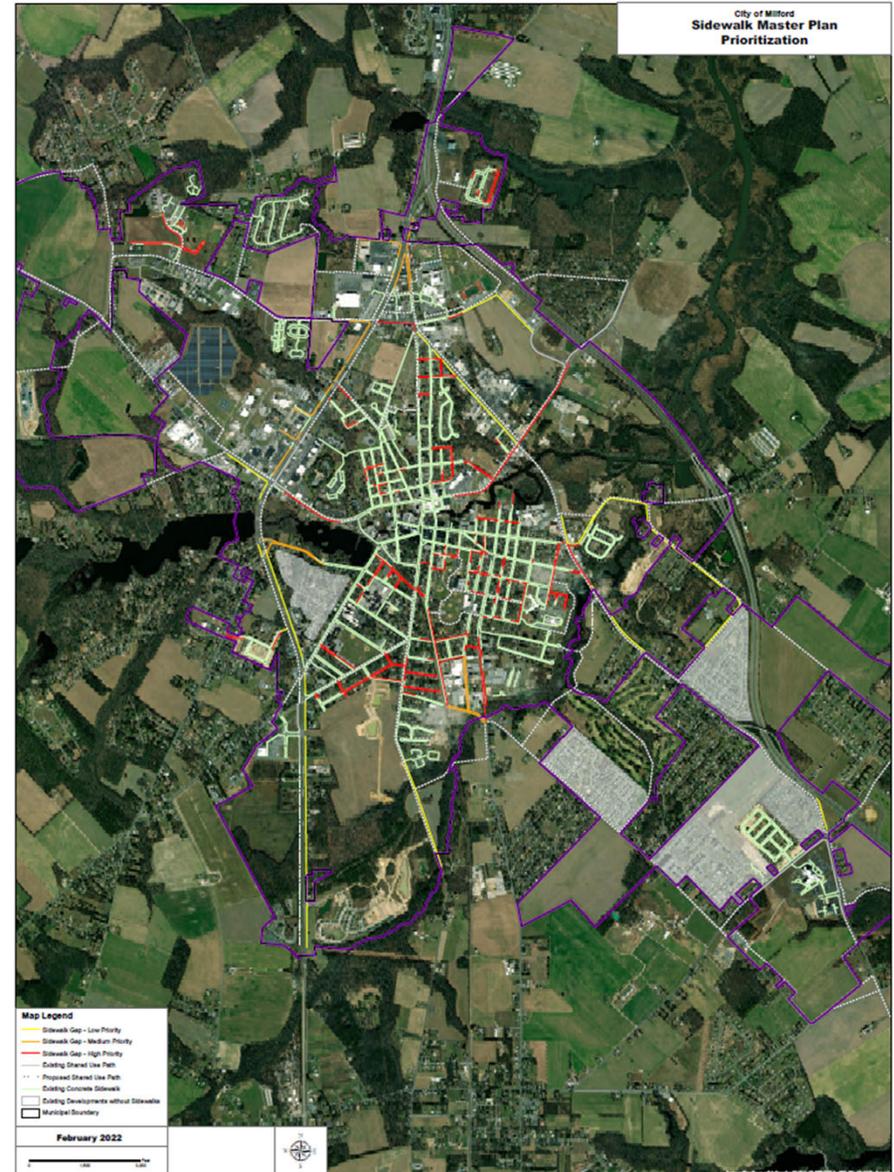
**SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT
NO LATER THAN ONE WEEK PRIOR TO MEETING; NO PAPER DOCUMENTS WILL BE ACCEPTED OR DISTRIBUTED
AFTER PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE.**

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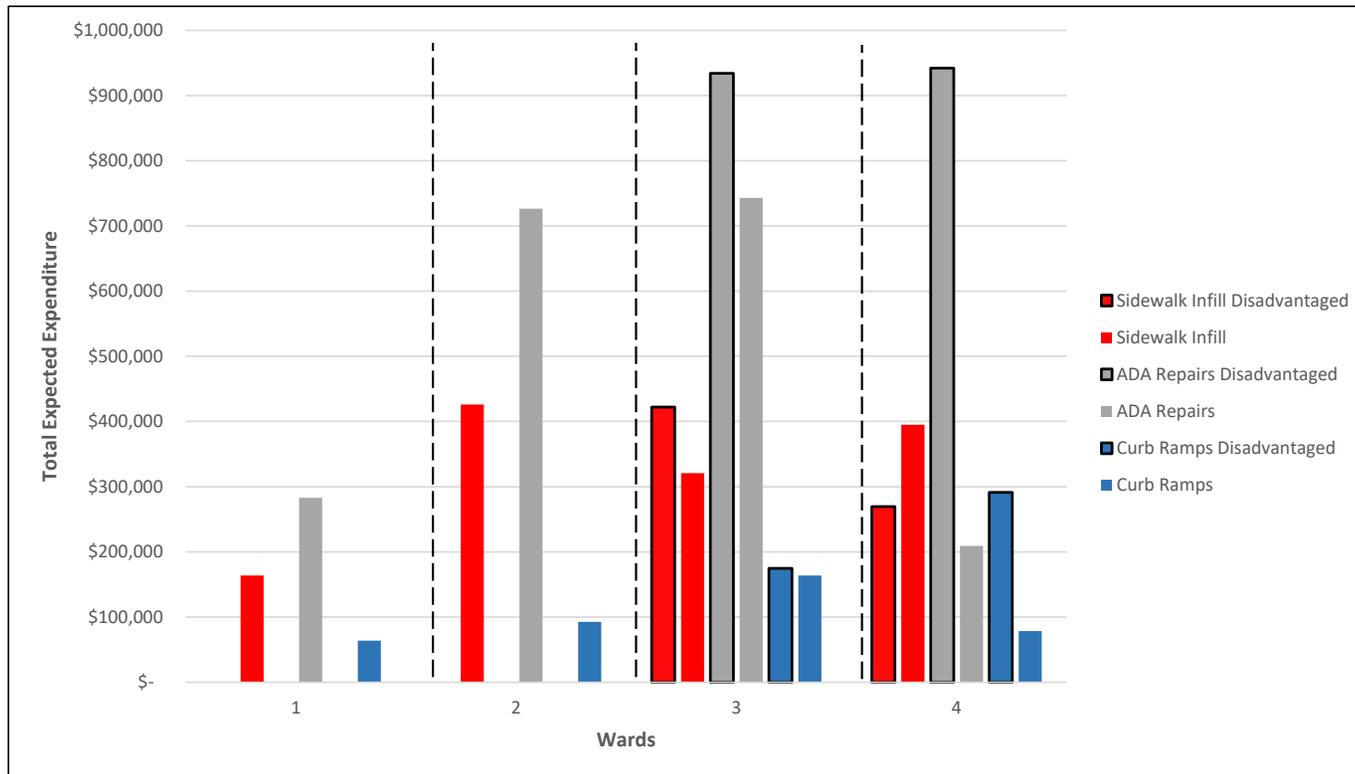
¹ 102023 Late Addition by Public Works Director
Item Removed by Public Works Director

Sidewalk Infill Program

- On February 23, 2022, the City Planner presented to City Council a Sidewalk Master Plan which outlined City Staff's proposed areas for elimination of sidewalk gaps throughout the City.



- In June of 2023
 - City Council approved a Vision Zero Task Force.
 - Application for SS4A Grant Funding to pay for proposed improvements including heavy investments in sidewalk infrastructure with a focus on meeting the needs of disadvantaged communities. Total SS4A grant request of \$18,738,297.60 of which \$8,909,800.80 would go to underserved communities.



- Part of the grant application was ensuring that the Vision Zero information is available to the public and this includes information related to the sidewalk infill program. For this reason, the Engineering section created a dedicated page for Vision Zero items where residents can find information about and comment on Vision Zero projects.
- The page can be found by navigating to the City of Milford Public Works Website and clicking on the Vision Zero link on the left side. You may also use the QR code or web address below.



Vision Zero

https://maps.milford-de.gov/arcgis/apps/experiencebuilder/experience/?data_id=dataSource_3-InfrastructureProjects_allfundedprojects_566%3A11&id=29569568890b42c18d19f01b3200d3ed



MISS the UTILITY OF DELMARVA

A Public **Safety** Message



Miss Utility of Delmarva Safety Partnering since 1974

To **Prevent**

Loss of Life

Injuries

Damage to property and the environment

To **Protect**

Miles of underground utility lines that provide essential services to Delaware and Eastern Shore Maryland citizens and businesses



Know what's below.
Call before you dig.



IT'S THE LAW, 803 – Duties of Operator

- To participate in the one call center (DNREC)
- Respond to locate request within 2 days of receipt (7am)
- Mark underground lines within 5 feet of planned excavation or demolition and within 18 inches of the utility line using paint, flags or stakes
- Identify lines using APWA color codes
- Status the ticket using Ticket Check.



Know what's below.
Call before you dig.





IT'S THE LAW, APWA Uniform Color Codes



White **Proposed Excavation**



Pink **Temporary Survey Markings**



Red **Electric Power Lines, Cables, Conduit & Lighting Cables**



Yellow **Gas, Oil, Steam, Petroleum or Gaseous Materials**



Orange **Communication, Alarm or Signal Lines, Cable or Conduit**



Blue **Potable Water**



Purple **Reclaimed Water, Irrigation and Slurry Lines**



Green **Sewers & Drain Lines**



**Know what's below.
Call before you dig.**

Who Locates What?



PRIVATELY-OWNED LINES CAN BE LOCATED FOR A FEE

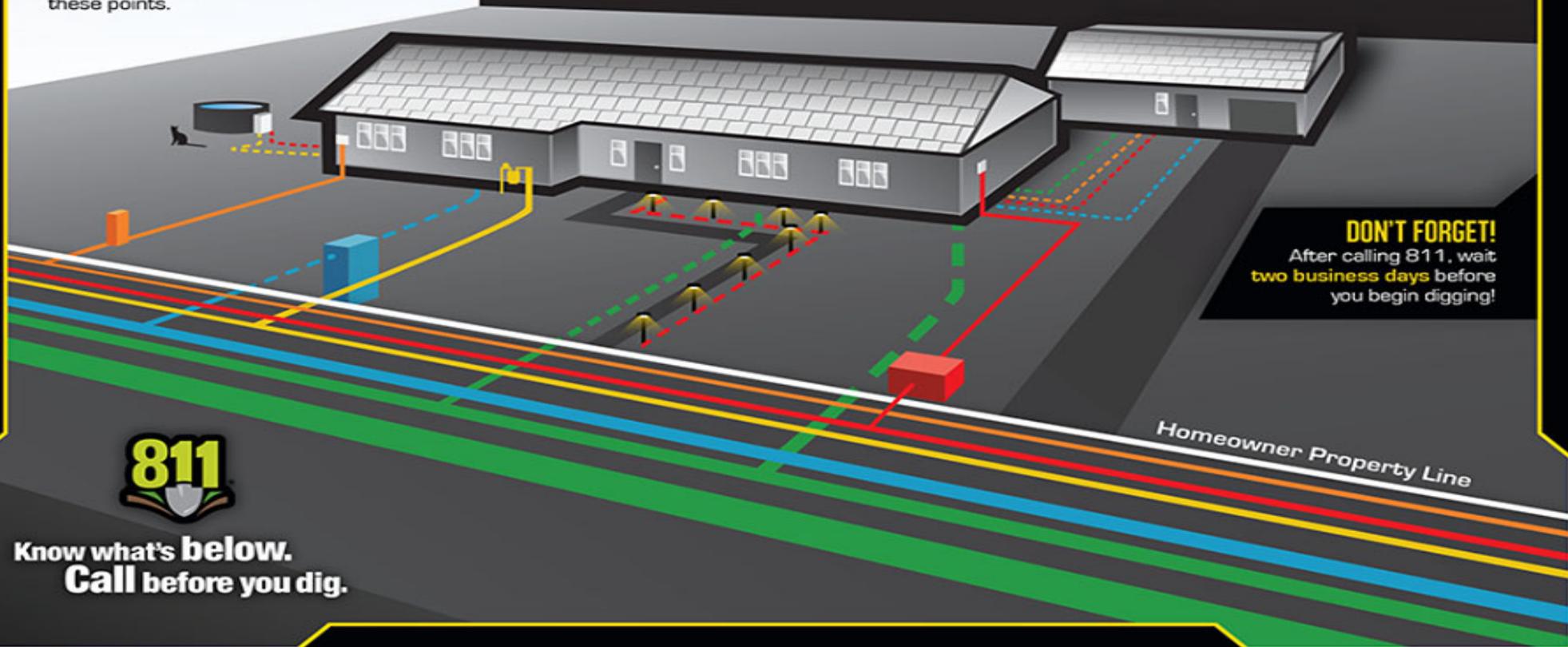
Water, natural gas, and residential electric lines are usually owned by the utility up to the meter. Some sewer districts own only the mains; others extend their ownership to laterals up to the property line. The customer typically owns everything beyond these points.

Customer-owned lines usually include any that serve outbuildings, hot tubs, security lighting, pools, and natural gas grills.

The free locating service available through 811 applies **ONLY** to facilities owned by utilities. The diagram below shows a variety of utilities, some owned by the utility and some by the homeowner.

Those utilities marked by dotted lines are typically owned by the homeowner. Private locating services will mark these for a fee.

- | | | | |
|---|-------------|---|-----------------|
|  | WATER |  | ELECTRIC |
|  | SEWER |  | PHONE AND CABLE |
|  | GAS AND OIL | | |



Know what's below.
Call before you dig.

ONE CALL CONCEPTS
When safety is on the line.

Title 26 Law - DAMAGE REPORTING



- In September 2018, Delaware signed SB189 which requires damage reporting on any utility damage greater than \$3,000, by the utility owner. This shall occur within 15 working days, or as soon as possible.***
- The Public Service Commission will have the authority to enforce penalties, along with the Attorney General’s office.***
- Administrative Code was accepted in December of 2020.***
- Excavators will have the ability to report any non-compliance to the Public Service Commission.***
- DE PSC Website has been updated to have a digital form to be completed.***

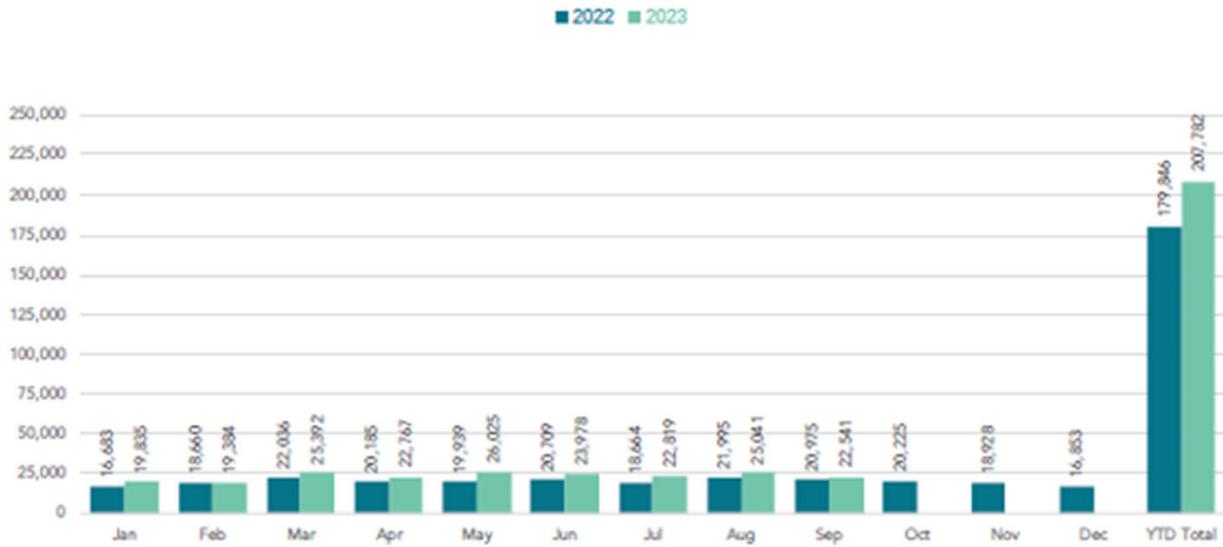
Administrative Code



- **Docket 19-0713**
- **Operators must report the damages to**
<https://dep.sc.delaware.gov/underground-facility-damage-report/>.
- **Staff will review the damage notification and can take the following actions:**
 - **Citation - Respondent must respond within 30 days with a plan to correct the issue.**
 - **Warning Letter – Staff will provide respondent with relevant documentation. Respondent must respond within 30 days with a plan to correct the issue.**
 - **Notice of Probable Violation (NOPV) – Staff will provide documentation on what the respondent has violated and evidence. Penalty can be proposed. Respondent shall respond with 30 days, either by consent, or written explanation of allegation or to request an informal conference to resolve the matter, if the respondent does not respond within 30 days, they forfeit the ability to contest the allegations.**
- **Assessment of Penalties**
 - **First offense, not less than \$100 nor more than \$500, subsequent offense, not less than \$200 no more than \$1,000.**
 - **Civil penalties not to exceed \$10,000 for each violation each day, maximum \$500,000.**
 - **No penalties shall apply to any excavation done by the owner of a private residence.**



YEAR TO DATE TOTALS (INCOMING)



Y-T-D % Change 2022 - 2023: 15.533%

City of Milford – CY 2023 – Averages 440 tickets / month

CY 22 – Average 740 tickets /month

CY 21 – Average 370 tickets / month

COUNTY VOLUME SUMMARY

DELAWARE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
KENT	2235	2002	2512	2354	3031	2876	2601	2877	2715				23203
NEW CASTLE	4317	4292	6140	5103	6215	5956	5462	6463	5713				49661
SUSSEX	7333	7321	9391	8553	9211	8230	8030	7863	7045				72977
Monthly Total	13885	13615	18043	16010	18457	17062	16093	17203	15473	0	0	0	145841