



Milford City Hall Council Chambers 201 South Walnut Street Milford DE 19963

Public Works and Utilities Committee Meeting Agenda November 10, 2025

This meeting is also available for viewing by the public by accessing the following link:

<https://milford-de.zoom.us/j/93267895262>

or

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Call 301 715 8592 Webinar ID: 932 6789 5262

5:00 PM

15-Minute Public Comment Period*

Virtual attendees must register prior to start time of meeting by calling 302-422-1111 Extension 1300 or 1303, or by sending an email to cityclerk@milford-de.gov and providing your name, address, phone number, and item name and/or description you wish to comment on. Persons in attendance wishing to speak must sign up prior to the start of the Council Meeting.

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1. Public Comment

2. Call to Order – Chair Madula Kalesis

3. Proposed 2026 Holiday Trash Schedule Modification

- a. [Holiday Refuse Collection Schedule Modification](#) 

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4. Adjournment

All items on the Meeting Agenda are subject to a potential vote.

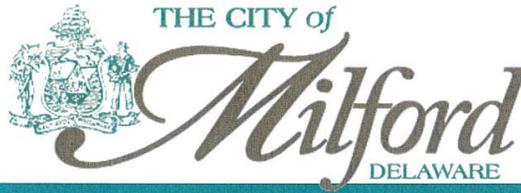
SUPPORTING DOCUMENTS MUST BE SUBMITTED TO THE CITY CLERK IN ELECTRONIC FORMAT NO LATER THAN ONE WEEK PRIOR TO MEETING; NO PAPER DOCUMENTS WILL BE ACCEPTED OR DISTRIBUTED AFTER PACKET HAS BEEN POSTED ON THE CITY OF MILFORD WEBSITE. ANY MATERIALS UTILIZED DURING THE MEETING MUST BE INCLUDED IN THE COUNCIL

PACKET AND ACCESSIBLE BY AUDIO AND VISUAL MEANS PURSUANT TO 29 Del. Code, Chapter 100, §10006A(c)(5).

*Time Limit is three minutes per speaker, not to exceed a total of fifteen minutes for all speakers prior to start of meeting/workshop.

© Designated Items only; Public Comment, up to three minutes per person will be accepted.
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TO: Public Works and Utilities Committee
VIA: Christopher Coleman, City Manager
FROM: Willis Shafer, Public Works Director and Brian Jester, Refuse Supervisor
DATE: October 9, 2025
RE: Proposed Holiday Refuse Collection Change

Background

The City of Milford provides holiday yard waste, trash and recycling collection. This requires paying staff both their holiday pay and overtime wages. This practice cost the City of Milford taxpayers \$27,720 in 2024 and this amount will increase every year. Most municipalities have eliminated bulk, yard waste, trash and recycle collection on holidays to save resources and allow staff to observe holidays with their family members. The following municipalities have eliminated holiday collections from their programs, Dover, Lewes, Harrington.

Proposal

The following is the holiday collection proposal which would eliminate collection on a holiday but would not reduce service:

Yard waste collection on a Monday holiday would be collected the next day on Tuesday. Bulk pick-up would not be scheduled for a Monday holiday, which is our current practice.

Trash and recycling on a scheduled City holiday would be collected the following day. Example, if a holiday falls on a Wednesday, collection will occur on Thursday. If a holiday falls on a Friday, collection will occur on Saturday, Saturday collection would require overtime.

Plan

Receive Public Works and Utilities Committee approval

Recommend to City Council for discussion and seeking approval

Public education and awareness through a mailer, Utility Newsletter, social media, website postings and City council meetings.

2026 Schedule

Type of collection	Scheduled date	Revised Date	Cost savings
Refuse/recycle	January 1	January 2	\$2,500
Yard waste	January 19	January 20	\$2,500
Yard waste	February 16	February 17	\$2,500
Refuse /recycle	April 3	April 4	no savings
Yard waste	May 25	May 26	\$2,500
Refuse/recycle	June 19	June 20	no savings
Yard waste	September 7	September 8	\$2,500
Refuse/recycle	November 11	November 12	\$2,500
Refuse/recycle	November 26	November 27	\$2,500
Refuse/recycle	December 24/25	December 26	no savings

Annual Savings

There will be a cost savings of \$2,500 with every holiday collection that is deferred to the following day, unless the following day falls on a Saturday. For this proposal the estimated savings is approximately \$17,500

Committee Questions

Public Works Department
November 10th, 2025

Holiday Refuse Collection Schedule Modification

**Without
Reduction in Service**



Template by Mathew Casella Santis



The City of Milford provides holiday yard waste, trash and recycling collection. This requires paying both their holiday pay and overtime wages.



This practice costs the City of Milford taxpayers **\$27,720** in 2024 and this amount will increase every year.



The Following municipalities have eliminated
holiday collections from their programs,
Dover, Lewes, and Harrington.



Proposal

The following is the holiday collection proposal which would eliminate collection on holidays, but would not reduce service:

- Yard waste collection on a Monday would be collected the next day on Tuesday.
- Trash and recycling on a scheduled City holiday would be collected the following day.

Plan

Public Information & awareness methods:

- Mailer
- Utility Newsletter
- Social Media
- Website Posting
- City Council Meetings

2026 Schedule



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Refuse/Recycle	January 1	January 2	\$2,500
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Yard Waste	February 16	February 17	\$2,500
Refuse/recycle	April 3	April 4	No Savings
Yard Waste	May 25	May 26	\$2,500
Refuse/recycle	June 19	June 20	No Savings
Refuse/recycle	July 3	July 4	No Savings
Yard Waste	September 7	September 8	\$2,500
Refuse/recycle	November 11	November 12	\$2,500
Refuse/recycle	November 26	November 27	\$2,500
Refuse/recycle	December 24/25	December 26	No Savings



Questions?

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