

MILFORD CITY COUNCIL
MINUTES OF MEETING
April 16, 2018

A Meeting of the City of Milford Public Works Committee was held in the Joseph Ronnie Rogers Council Chambers at Milford City Hall, 201 South Walnut Street, Milford, Delaware on Monday, April 16, 2018.

PRESIDING: Chairman Owen Brooks Jr.

IN ATTENDANCE: Committee Members: Councilman Douglas Morrow and
Councilwoman Lisa Ingram Peel
Council Member Katrina Wilson

STAFF: City Manager Eric Norenberg and City Clerk Terri Hudson

CALL TO ORDER

Chairman Brooks called the Committee Meeting to order at 5:33 p.m.

Public Works Director Mark Whitfield and City Engineer Erik Retzlaff were also in attendance.

NE & NW Front Street Sewer/Water Improvement Update

Public Works Director Whitfield advised that he is meeting with DelDOT next week with regard to the Streetscapes Project. The City's goal is to get any work on water and sewer lines completed before that project begins. All sewer lines have been televised and the Department is aware of a few lines that need to be addressed.

Professional Engineer Jason Loar of DBF confirmed the sewer line on Front Street has been televised and a majority of the work will involve a lining project. However, there is a section that needs to be replaced with a traditional open cut. The plan is to work on it this fall after the tourist season.

The water line project is ongoing and a majority of the line is asbestos or old transite pipe. One concern is the lack of room in the road to physically get in and repair it though it will be worked out with DelDOT.

Sidewalk Inspection/Improvement Program Update

Mr. Whitfield reported the goal is to have the inspection work completed by the beginning of May. The downtown area is completed and they are working on those routes that lead out to the various schools.

The intent is to mail letters to residents on May 18th that will provide approximately ninety days to complete the work (end of August). Three quotes will be obtained from contractors to provide residents to give them an idea of the per square block basis if the City were to handle. Any work not handled by the homeowner by the first of September would then be completed by the City.

Councilman Brooks confirmed that the residents are responsible for the repairs until August, at which time the City will perform the work. Public Works Director Whitfield reiterated that residents can do the work until the end of August. After that period of time, the City would perform the work and then bill the property owner.

Councilwoman Peel recalled that when this was discussed during previous meetings, it was recommended that subsequent warnings be provided to residents to clarify their accountability of the sidewalks. She is unsure if that was done.

Mr. Whitfield stated that would be included in the letter though presently there are no plans to provide advanced notices even though he is willing to do that.

The City Manager referenced several recent articles related to the sidewalk project.

Committee Members agreed with Councilwoman Peel that it would be an abrupt approach without providing more than a three-month warning.

The Councilwoman believes that homeowners do not understand that sidewalks are their responsibility though she would like to think everyone reads the paper and is well informed. However, last week she attended the candidate forum and found that is typically not the case in Milford.

Mayor Shupe agrees the majority of people are unaware of that responsibility.

Councilman Brooks asked how much money is in the sidewalk account and how much the State of Delaware contributed; Mr. Norenberg explained that we don't have money from the State in a sidewalk account. When they talked about the Capital Improvement Program at the last meeting, it was recommended money be identified as part of the capital appropriation for next year to cover any costs associated with sidewalk repairs that will have to be financed. That would allow property owners the option of paying for it over time and this will allow funding to pay the contractor invoice after which it would be reimbursed.

In addition, Mr. Norenberg explained we have curb cuts and ADA improvements that will have to be budgeted. However, most of the work will fall in next year's budget.

Councilwoman Peel feels that our residents truly do not know sidewalks are their responsibility. If they were aware of it, she believes that most homeowners would complain about that.

City Manager Norenberg confirmed that the Committee is suggesting a letter be mailed to those property owners in need of sidewalk repair informing them the City will be doing this project and that a certain time will be given before the City comes in and makes the repairs.

Mayor Shupe recommends having a public meeting just about the sidewalk program. Councilman Morrow feels this involves one of the many ordinances that have not been enforced over the past thirty or so years. He agrees that a pre-notice may help in this situation. Once the inspections are completed, he recommends it be presented to City Council in a workshop with a more complete report and then Council can decide how to proceed.

Councilman Brooks compared his situation whereby he has sidewalks though none of his neighbors have sidewalks. It would be unfair for the City to tell him he has to repair sidewalks because the other neighbors have no problem because the sidewalks do not exist on their property.

Councilman Morrow asked about property owners that do not have sidewalks that should have sidewalks which is another Ordinance the City has not enforced for at least two decades. Public Works Director Whitfield explained the intent of this project is to repair what already exists.

Councilwoman Peel recalled that the Public Works Director had previously indicated the cost was not as much as anticipated and suggested the mean costs be compared to what the residents are expecting to pay; Mr. Whitfield said that can be done and recalled that a cursory review of all sidewalks was done. That resulted in a rough estimate of just less than \$250,000 and included the repair of all deficient sidewalks. This project begins with only a small segment. He emphasized that this does not include the areas where sidewalks do not exist.

Councilwoman Peel is concerned it will look as though we are once again burdening the landlords. She said that if a landlord's rentals are in one area and they all need repair, they could end up costing them a lot of money. The other issue is that people will ask why the City wants them to pay to fix their sidewalks when there is no code enforcement. That will especially be the case if there are trash issues in the neighborhood and the questions will be why repair the sidewalks.

Councilwoman Peel only suggests getting in front of those type issues before we actually begin this process.

Mayor Shupe recommends a final and accurate report be discussed in a public workshop so residents truly understand the need. Councilman Morrow agrees that Council needs to understand how big the problem really is.

Councilwoman Peel referred to the delinquent tax accounts over the past twenty years and wonders if the City is able to absorb that in the City budget.

Mr. Whitfield reported that he will have a much better handle on this and by the middle of May, how bad it is, those areas inspected and the projected costs. He explained he has handled this in two different manners in the past—over a one-year period or a three to four-month period. The problem with a one-year period is that a lot of people end up forgetting which requires another reminder which adds to the timeframe.

Mr. Norenberg pointed out that most properties are not going to have more than maybe a few sections of sidewalks that need replacing and very few where a lot of work is needed. However, a lot of homeowners prefer to repair the entire sidewalk just to make it look neater and more uniform. For that reason, a lot of people will have their contractor do the work.

Councilwoman Peel recommends that we get in front of how we are presenting the information; otherwise we will either slow it down and have to work educating more people to prevent having another argument about changing the code with regard to responsibility.

The City Manager said if Public Works Director is expecting to send letters on May 18th, he recommends Council have that meeting the previous Monday and provide the update.

Mr. Norenberg also advised that if the City handles it, there will be a lower cost because of buying in bulk and economies of scale. They could either pay at that point or pay over a period of five years, which is a pretty generous payment plan.

Councilwoman Peel stressed that also impacts a household budget for the next five years.

Mayor Shupe prefers to have the numbers in hand before we proceed with anything.

Councilman Brooks noted there are also a lot of problems with tree roots that create sidewalk issues. In those situations, there is the cost of the tree removal cost in addition to the sidewalk repairs. He said the tree removal alone is approximately \$1,000.

It was agreed to discourage removing trees in the City. Mr. Whitfield then discussed a number of ways to address tree roots.

Councilwoman Peel asked the plans for Walnut Street noting there are a number of trees that are 100 years and older. That creates a roller coaster type effect on the sidewalk and asked if those situations were considered during the inspection.

Mr. Retzlaff then explained that involves more of a need to enforce the current City code and specifically identifies certain areas where the roots cannot be removed and the sidewalk rerouted around the tree. When asked who incurs the cost of the sidewalk and the arborist in these cases, the City Manager explained that it depends on the location of the tree in relation to the sidewalk. If it is on the curblin side, that is the City's responsibility. Fortunately, all those items are spelled out in the Code.

Councilwoman Peel feels that we are moving through the process fairly smoothly and she is still very much in favor of it. She agrees with what is needed though she wants to make sure we are cautious when presenting the information, which can undo a lot of work that has already been completed.

When Councilman Brooks questioned why his newer sidewalk flakes, Mr. Whitfield stated that it was most likely never sealed properly. Councilman Brooks pointed out it was a City Project and asked if the City was responsible because they

paid for it initially. Mr. Whitfield stated that as a homeowner, he always took care of his own sidewalks. He explained there are a lot of reasons that concrete can flake and some of it is the iodination of the stone though it can also be the way it was finished.

Councilman Brooks explained that after the City installed sections of sidewalks, including handicapped ramps, to Northeast Tenth Street, they began to flake after salt was put down after a snowstorm and asked if the City or the homeowner is responsible. Mr. Whitfield explained the City or DelDOT is responsible for the handicapped ramp and the property owners are responsible for their adjacent sidewalks.

When asked for a rough estimate of repairs for individual homeowners, Mr. Whitfield said that one sidewalk block (5x5 square) is roughly \$175. Mr. Norenberg added that two sidewalk blocks would cost \$350 or \$5.83 a month for the homeowner under a monthly payment plan.

Refuse Collection Program Update

Mr. Whitfield reported that the second automated refuse truck has been in operation since February. The cost of labor is down as was predicted.

He also noted the amount of recycling materials has increased significantly this year.

Overall, the cost of operations is below the past few years even though the number of customers continue to increase.

Councilman Brooks said that China is no longer taking recycling and asked the status; Mr. Whitfield explained that DSWA (Delaware Solid Waste Authority) continues to review that matter and is reviewing other markets they are able to sell those materials to.

Councilman Brooks said he can hear the brake pads on the new trucks when they are down the street and asked how long they last. The Public Works Director said he is unsure of that though Councilman Morrow agreed with Councilman Brooks when asked. Mr. Whitfield explained they have an automated braking system though he will look into that adding that generally, trash trucks last about eight yeas and are one of the most used vehicles within the fleet.

Councilman Brooks is pleased the sidewalks will then be good for at least another six to seven years.

Southeast Regional Pump Station Update *Shawnee Acres Pump Station Update*

Public Works Director Whitfield reminded Committee Members the Southeast Regional Pump Station will serve the hospital once it is operating. The project is nearing completion.

The Shawnee Acres Pump Station is as important because the Southeast Pump will actually pump into it. Therefore, it will need to be replaced fairly rapidly.

DBF's Jason Loar reported there is some minor site work that needs to be completed, including fencing, driveway, entrance and some troubleshooting with regard to an operational item. However, he expects it will be completed in the near future.

Mr. Loar noted the project is above the original cost estimate so there will be an additional invoice to the developers sharing costs, including Bayhealth. That will be mailed once the project is complete.

Shawnee Acres Pump Station needs to be completely replaced due to the additional flow and development in the area. After it is permitted, construction should begin this fall. At a minimum, the contractor will be responsible for any additional flows once Bayhealth goes on line next year though the goal is to have it completed at that point. Right now they are working through some electrical issues though they plan to meet with residents in the area to ensure they are aware of what is

occurring.

Councilman Brooks confirmed the City still has an agreement with those users about how the money will be handled. Mr. Whitfield stated that they were reviewing the additional flow and could possibly create a separate sewer district for those properties not identified in the initial service area and any new properties added on though that involves a different tapping fee. Currently, that Code is being amended.

It was noted there are a number of households in Shawnee Acres that have wells, septic systems and public sewer and water services. A discussion about whether or not potential annexation was being considered by Shawnee Acres residents for additional services, Councilman Morrow recalled that we initially provided a specific time frame for residents to tap in at a reduced rate though that was many years ago.

Southeast Second Street Water, Sewer, Curb & Sidewalk Repair Project

Mr. Whitfield explained that DeIDOT has a plan to repave Southeast Second Street from Rehoboth Boulevard to Walnut Street. As he has discussed, the Public Works Department would like to address the issues with water and sewer lines in that roadway prior to the paving.

In addition, there are sections of bad curbing that need to be repaired as well.

They are working with DeIDOT to coordinate the work. The sewer work was televised and one small section was found to need external repairs though most of the repairs can be done internally by sliplining. That process is used to repair leaks or restore structural stability to an existing pipe by installing a smaller carrier pipe into the larger pipe.

In addition, two manholes will need to be addressed. One involves an existing line where a manhole was never installed though access is needed. The other one is a replacement.

On the water side, Mr. Whitfield explained that all the mains are in good shape. However, there are sections where lead goose necks are suspected and will have to be replaced. The only way to handle that is through an open cut with a visual inspection. This will involve a series of square cut holes down Southeast Second while this inspection is performed.

In order to avoid the cost of any extensive pavement patching, DeIDOT will permit the City to go in and put in base course and leave the trench alone without installing the top surface. DeIDOT would come in later and mill off the top then resurface the street.

He emphasized the importance of the coordination to prevent a lot of lag time from the point the City does the sewer and water line work until the DeIDOT work is done. It will be done as one project, which includes the concrete curbing which will be performed under one contractor. One section of the street will be addressed at a time though detours will be required.

Mr. Whitfield does not believe there are any sewer lines repairs that would create any damage to the sidewalks. Any sidewalks torn up as a result of a sewer and water line work by the City would be the responsibility of the City. The curbing would also be replaced at that time.

He added that DeIDOT is responsible for all sidewalks at the intersections. One of the streets not included in the Sidewalk Inspection List was Southeast Second Street. He does not want to tell the residents that sidewalks need to be replaced when the City may have to do it anyway.

Currently, DeIDOT is waiting on the City. The City is in the permitting process at this point. Meanwhile City Engineer Erik Retzlaff is planning to set up a coordination meeting. The intent is to have the project completed this year.

Water Ordinance Code Draft
Sewer Ordinance Code Draft

Both Codes continue to be reviewed and are not to the point they can be presented.

Solid Waste Code Draft

The Public Works Director reported the following:

The Public Works Department is recommending several changes be made in the Solid Waste Code. The Code should cover the policies for the collection of Solid Waste as well as the Fines and Fees. For that reason, we recommend removing any Rules and Regulations from the Code and making them separate. Rules and Regulation may change from time-to-time and should be the responsibility of the City Manager to oversee.

Establishing a Schedule of Fees and Fines. Because fees and fines may change on an annual basis, creating a Schedule of Fines and Fees would allow Council to change fees and fines by Resolution, rather than making a Code change.

Eliminating nuisance fines that are difficult to enforce and/or collect at the Justice of the Peace Courts. Those items include leaving containers on the street for extended periods of time. Instead, containers left on the street may be removed by the Public Works Department and stored. In order to receive the container back, customers would pay for both the removal of the container and the re-delivery of the container (\$70).

Reducing the fee for second refuse and yard waste container. Overfilling containers or leaving excess materials beside the container has become an on-going issue. Most customers do not choose for a second container due to the excessive cost. Additionally, the present charge for the second container is not justified. By reducing the fee for the second container, a number of unsightly and collection issues can be resolved by making the charge more affordable.

Councilman Brooks asked the definition of 'too long'; Mr. Whitfield explained that the existing Code states 'after 24 hours'. He feels that if a container is left out for two to three days, it should be removed. Typically, the customers who leave their containers out are repeat offenders and it involves a very small number.

Councilwoman Peel asked if there is a concern about the trash if the container is removed and what the customer will do with their trash; Mr. Whitfield said that can involve another fine which would actually fall under the Property Maintenance Code. He is unsure if most of the homes could get by very long considering the amount of trash they produce.

He explained that in these situations, his staff notifies Code Enforcement and he believes the fine is between \$5 to \$10.

Planning Director Rob Pierce was present adding that the customer has to be taken to JP Court to be fined. City Manager Norenberg explained that is the problem though we are trying to find other solutions.

Councilwoman Peel understands that but feels that if the City takes a trash container, the resident will be angry which will result in trash being dumped in the yard or some other public place. The question is where the trash will go because they will continue to generate trash.

It was explained these are the issues still being worked on and the purpose of getting feedback from the Committee.

Mr. Norenberg stated that in these situations, the City has tagged and tagged containers, warned and called customers and sent letters to a number of the problem properties. He hopes they will contact the City once the container is removed to determine what the problem is and to get it back.

When asked how fines are collected for trash issues, Mr. Pierce explained that a violation is issued. The fine is collected and added to the property tax bill. He shared that frequently we have to deal with those type issues and the City goes onto the property to do the cleanup. The associated fee is then added to their property tax bill.

Councilwoman Peel recommends giving them a notice that a charge will be put on their bill for each day or however long it remains there. Mr. Norenberg agreed that is worth researching through our Solicitor.

Councilman Brooks said he does not want that fee to increase every month like delinquent rental license fees.

Mr. Whitfield believes the fine is so low that it does not make sense to do a lot of follow-up. Councilwoman Peel said this is a good example of something the City is doing but not following thru. This only creates another layer in her opinion. Mayor Shupe agrees that in this case, he is unsure if it is worth the time to fine someone. He recommends adding it to the bill and believes they respond quicker in that manner.

It was pointed out another issue involves customers not paying their utility bill and the risk of being disconnected. In those situations, it should not involve the non payment of a trash violation.

Mr. Norenberg reiterated those are the details still being worked on and is very grateful for the Committee feedback.

Councilwoman Peel suspects we will have people storming City Hall again so we need to be very careful. She wants to make sure we capture the problem and if the issue is the Code is not being enforced, and she is not meaning the fault of City Personnel, but because it is such a minute issue. She noted that we are already sending them a bill and it seems easier to add to the monthly bill versus sending staff, letters, etc. She does not want to make it any more complicated.

It was agreed that adding it to the bill is appropriate until it gets to the point it should be taken to the JP Court.

The other item to reduce the fee for a second refuse or yard waste container. Mr. Whitfield explained that currently a customer is able to have an unlimited number of recycling containers though there is an additional fee for the second refuse container. To prevent the need to request a second container, a number of customers place trash on top or on the side of the container in a bag. Often times, our driver has to get out of the truck and physically pick it up. It is more cumbersome to handle in that manner which is the reason behind the reduction of the fee for a second container. The Public Works Director prefers a \$5 fee versus the current \$20 fee. They are also proposing a fee for the second yard waste container of \$3 per month which is significantly less than the current fee.

The Public Works Director emphasized the real cost is getting the truck to the location and not the second container.

Licensing and registering of private haulers. Staff recommends private haulers collecting solid waste and recycling from properties within the City be licensed and vehicles be registered. As part of the licensing procedure, staff can receive reports on participation of businesses for waste removal as well as recycling materials.

Another item not included in the ordinance is the licensing and registering of private haulers. Mr. Whitfield reported there are a lot of private haulers that collect from commercial businesses. As a result, there are often spills or items left on the side of the road so he looked at how other Delaware Cities handle this. Almost all of them have a licensing procedure for any outside hauler and he is recommending a \$150 licensing fee.

Councilwoman Peel recommends changing the definition of contractor and adding refuse collection services.

City Manager Norenberg said that can be explored. One of the big issues is the ability to track the hauler if there is a spill. Mr. Whitfield agreed this would provide a list of eligible haulers and their customers as well as a generic list of items that are removed. That would help the City a great deal in terms of the City reporting to the State of Delaware as required.

Councilman Brooks does not like the idea of the hauler having to contact City Hall every time they get a new customer. Mr. Whitfield said the recommendation would be to update every six months or so.

It was noted this requirement was in our Code in prior years and was removed at some point. However, this is something typically associated with the solid waste code because of the reporting requirements

Councilwoman Peel agrees that if there is a problem with haulers, the City needs to make sure they are actually qualified to handle these services within the City in an appropriate manner. It was confirmed the Solid Waste Supervisor would make sure it was followed up.

Alternative collections. Staff receives requests for "at-door" service from a number of businesses. For those customers, leaving containers at the curb for collection is often impractical at times.

Providing for a medical exception. Staff recommends that folks who receive a medical exception from a physician be exempt from placing containers at the curb. No additional fees would be charged for this service.

He also reported there are a few customers we handle in this manner now. Mainly involved are doctors offices or businesses in the downtown area who cannot for practical reasons leave the container out. Mr. Whitfield noted that we have residents that are handicapped and are unable to get the container to the curb. Our employees already provide that service to a number of our residents who are willing to pay a minimal fee. None of these services are permitted in the Code and Mr. Whitfield prefers it be added.

The Public Works Director emphasized that anyone with a medical issue would not be charged the additional fee.

For the nominal fee of \$10, Mr. Norenberg feels these businesses would welcome this service especially when it would prevent sending someone to put out the container out on trash day at 6:00 a.m. Councilwoman Wilson believes this has been occurring for the past several years and she is aware of a resident the sanitary workers know is disabled and they have retrieved her container for years. In return, she has provided them water during the summer.

Downtown collection. Staff recommends the Committee consider a requirement that containers must be removed from downtown streets prior to 10:00 a.m. on the date of collection.

This involves trash containers left out that block the sidewalk or walking areas. The City makes an extra effort to collect those containers because of the problems they create.

Mr. Whitfield said the City of Dover has an Ordinance that requires businesses in specific areas to bring their containers in by 10 o'clock in the morning. On the other hand, these businesses would also have the option of requesting an at-door collection and paying the \$10 fee. Regardless, the container still needs to be removed before that hour in the morning.

Creating a rate for dumpster container services. Circumstances exist where it may be more practical to collect waste using a dumpster container, rather than 90-gallon containers.

Currently there is no rate for dumpster service and that fee would be equated to a 90-gallon container and needs to be codified. This has been ongoing for several years without the authority to do so.

Contamination. This has become a major issue, particularly with yard waste and recycling. Excessive yard waste in a refuse container (more than 10% of total truck load) is also considered contamination. Cost to the City for a contaminated load of yard waste or recycling materials can be as much as \$1000 per truck load. Refuse trucks found with more than 10%-yard waste is turned away from DSWA and City staff must dump the load at the Public Works facility and remove the yard waste prior to returning to DSWA. Staff recommends that yard waste and recycling containers found with contamination be removed from service. Additionally, any truck load found to be contaminated, and the source of contamination can be identified, that the customer found to be the violator is required to pay for the contaminated load and any costs borne the City.

Mr. Whitfield explained this also involves repeat offenders. He explained that the most difficult part is being able to identify where the contamination is coming from. However, the City has to pay the equivalent of approximately \$1,000 because that load then becomes all waste. That is the reasoning behind the removal of the containers and no longer being permitted to participate in yard waste and recycling.

This mainly involves trash being added to the yard waste container. Recycling is not as bad though the biggest obstacle is people insist on bagging their recycling materials.

It was confirmed that presently, if the container is contaminated, the contents are not picked up and are tagged. A follow-up letter is also mailed.

The intent is to remove the yard waste and recycling containers, but leave the trash bin.

He also noted that Milford used to take their yard waste to Blessings. Since that was closed, it is not transported to Georgetown.

Councilwoman Wilson pointed out that it appears that all efforts have been exhausted and there is nothing else to do. Mr. Whitfield said he is willing to provide one opportunity. But on the second occurrence, the container will be removed. Councilman Morrow and Brooks agree there is no other choice. Mr. Whitfield said this involves around fifty customers.

It was agreed that a related Draft Ordinance would be created and brought back for Council review.

Mr. Norenberg then referenced to the new rate schedule, which incorporates the current rates, as well as some of the special rates discussed. He recommends bringing the rate schedule in advance of the Code change, then follow with the description of the process for the other items. This rate schedule would be removed from the Code which makes it easier for people to find.

The Committee prefers both items be presented together in order for it to make sense.

He noted that a lot of the rules and regulations are codified. The Public Works Director and City Manager prefer to pull them out and place them on one sheet, front and back, that can be updated without changing the Ordinance.

A discussion followed about the number of times the Solid Waste Department is called to return when a customer's trash container is put out late or forgotten. A small fee is proposed for that service and the consensus of the Committee was that most people would be willing to pay that if they had legitimately forgotten. Presently there is no charge.

Councilwoman Wilson believes this problem is better than in the past because our trash crews are much better at coming at the same time. In the past, it used to very sporadic.

The natural consequence to Councilwoman Peel is that the trash is simply not picked up if it is not put out.

Concept Plans/Walnut Street Pedestrian Crossing at Mispillion River Bridge

Mr. Whitfield presented a sketch as was discussed at the last meeting to be able to connect the two sides of the riverwalk with a pedestrian crossing. The idea is to add a speed table which would help slow traffic down and identify an area for pedestrians to cross while addressing the issue of ADA compliance.

Several design items were discussed including a proposal from KCI. The landscape architect who created it was the same one that oversaw the downtown Smyrna project. DelDOT is extremely interested in this project and feels it could be showcased as pedestrian friendly.

Councilperson Peel confirmed that in addition to slowing down speeders, it would create a crosswalk for residents and visitors to use. Mayor Shupe asked if it can be made slightly smaller and is concerned that someone unfamiliar with the area may not see it and end up on the sidewalk.

Several design options were also discussed and it was agreed it should be made somewhat shorter.

Mr. Whitfield stressed there are many details that must be worked out before the plan is finalized and the reason he recommends an architect review it as a focal point in the downtown area. It was confirmed the bridge would accept the additional weight.

The City Manager reported there is also the possibility of receiving some grant funding, as well as support from DeIDOT so it can be used as a pilot project.

Councilman Brooks recommended one be added on Washington Street for the people crossing over to Park Place. Mr. Whitfield reported there is already a handicapped crossing on the south side of that street.

Matlinds Estates Street Paving

There has been CTF money received for the Street Paving Project within Matlinds Estates. That project is currently out to bid and due on May 10th. The intent is to present the tabulations on May 14th so that the construction can be completed by the end of June.

Downtown Truck Turning Restriction Proposal

Item reserved for discussion at next meeting.

Airport Road Project/Post Roadway Adjustments

The Public Works Director explained there are two locations where some minor alterations are needed. One is in front of Mosquito Control and involves an inlet that is somewhat too low and has been an issue. In addition, the open ditch on the north side of Airport Road between Delaware Veterans Boulevard to Canterbury is extremely deep. One vehicle has already ended up in the ditch so some modifications are needed.

Mr. Loar added that they hope to address the issue without compromising the stormwater, particularly in front of Mosquito Control. However, the open ditch should be a simple fit.

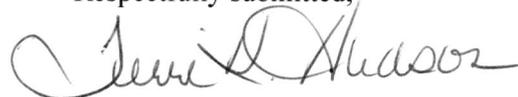
Mr. Whitfield reported there are some unexpended funds earmarked for Airport Road and he will request they be used to pay for these two modifications over the summer.

ADJOURNMENT

As a result of another commitment, Councilmember Morrow moved to adjourn the Committee Meeting, seconded by Councilmember Peel. Motion carried.

Chairman Brooks adjourned the Public Works Committee meeting at 7:28 p.m.

Respectfully submitted,



Terri K. Hudson, MMC
City Clerk/Recorder