



# Area Variance Application

File Name: \_\_\_\_\_

Date Stamp

File Number: \_\_\_\_\_

Applicant is seeking a relief of the Code of the City of Milford; Part II General Legislation:

Chapter \_\_\_\_\_, titled \_\_\_\_\_,

Article \_\_\_\_\_, titled \_\_\_\_\_; Section \_\_\_\_\_, Subsection \_\_\_\_\_, which states:

Applicant is requesting to be allowed (Example: Variance from the 10 foot required side setback):

A Land Use Application for a Variance is deemed complete when it is accompanied by the required items identified below. Please be advised that additional information may be required during the review process in order to respond to or resolve particular issues. No application shall be considered complete if any of the required information is missing.

REQUIRED ITEMS		For Staff Use ONLY	
		Verified	Waived
<input type="checkbox"/>	1. Land Use Application Cover Sheet.		
<input type="checkbox"/>	2. A copy of a survey/site plan, drawn to scale, showing;		
	A. Existing and proposed structures and other improvements;		
	B. The location of existing and proposed parking;		
	C. Existing and proposed utilities;		
	D. Existing natural features;		
<input type="checkbox"/>	3. State Exceptional Practical Difficulty based on the following 4 criteria:		
	A. The nature of the zone where the property lies;		
	B. The character and uses of the immediate vicinity;		
	C. Whether, if the restriction upon the applicant's property were removed, such removal would seriously affect such neighboring properties and uses;		
	D. Whether, if the restriction is not removed, the restriction would create unnecessary hardship or exceptional practical difficulty for the owner in relation to his or her efforts to make normal improvements in the character of that use of the property which is a permitted use under the provisions of the zoning ordinance.		
<input type="checkbox"/>	4. Application fee. See Planning Department Fee Schedule.		

I/We certify that the information provided in this application, including all submittals are attachments, is true and correct to the best of my/our knowledge.

Signature of Legal Owner(s): \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Applicant(s): \_\_\_\_\_

Date: \_\_\_\_\_

REVISED: 05.2022