



City of Milford

Electric Ground Technician

Pay Grade IBEW Local 126 Union

Employment Status: Full- Time

FLSA Status: Non- Exempt

Experience Required: At least 1 year of experience working in general construction preferably in the electric utility field. Experience working with electric equipment and materials. CPR/AED/First Aid Certification. Environmental Oil Spill Training. NIMS (National Incident Management System) ICS-100, FEMA IS-700 training. Lineman School. A comparable amount of training and experience may be substituted for the minimum qualifications. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. Valid Medical Examiner's Certificate is required. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical. Subject to random drug and alcohol testing according to City policy. Must live within 40 minutes of the Public Works Facility and work scheduled On-Call Duty.

Minimum Education Requirements: High school diploma or equivalent

Direct Supervisor: Electric Line Supervisor

Supervisory Responsibility: N/A

Primary Work Location: In/around, and out of the city with possible exposure to extreme environments with reporting and meetings at the Public Works facility.

Job Summary: Responsible for keeping trucks stocked, digging and burying underground electric power lines/supply. Also, sets transformers, fixes and installs streetlights, and hauls equipment to and from job sites.

The Electric Ground Technician shall utilize sound judgment and acceptable performance levels. The Electric Ground Technician shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. The Electric Ground Technician shall demonstrate technical skills through effective communication and collaboration, proper use of resources, sound decision-making, personal accountability and responsibility.

Supervision Received: Work is performed under the general supervision of the Electric Line Supervisor.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential duties:

- A. Supply Electric Line Technicians with materials and tools while they are involved in line work.
- B. Operate trencher in preparing ditches for underground cable.
- C. Prepare conduit, cable and related materials for installation; installs underground cable; backfills and tamps fill material; installs poles; cleans up job sites.
- D. Dig hole and trenches for poles, guy wires, and underground lines.
- E. Prepare and assists in the installation of transformers, cut outs, cross arms, streetlights for use in line work; may ride bucket to hang lights or transformers, under the supervision of an Electric Line Technician, First Class for training purposes.
- F. Stock trucks with required materials, supplies and tools; cleans and repairs tools; performs required secondary work; assist with a variety of emergency problem and on call duties
- G. Move equipment from one site to another site; load transformers and wire; install transformers.
- H. Assist Electric Line Technician.
- I. Tree trimming around power lines for line maintenance.
- J. Work scheduled on-call duties.
- K. Performs other duties, within City departments, as assigned by management.



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Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:

An employee in this class must have the following knowledge, skills, and abilities upon application:

Knowledge

- Familiarity with electrical utility work, equipment and materials

Skills

- Communication- communicate effectively and tactfully with fellow employees and the public.
- Time management- able to efficiently and safely complete work in a timely fashion.

Abilities

- Follow oral and written instructions.
- Perform manual tasks quickly and accurately.
- Strength to perform manual work and physical stamina to withstand working under adverse weather conditions.
- Observe and comply with safety rules and regulations.
- Must live within 40 minutes of the Public Works facility.



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Signatures / Date

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Director:

Employee:

Human Resources Director:
