



City of Milford

Electric Ground Technician

Pay Grade: 05 (IBEW Local 126 Union)

Employment Status: Full- Time

FLSA Status: Non- Exempt

Experience Required: At least 1 year of experience working in general construction preferably in the electric utility field. Experience working with electric equipment and materials. CPR/AED/First Aid Certification. Environmental Oil Spill Training. NIMS (National Incident Management System) ICS-100, FEMA IS-700 training. Lineman School. A comparable amount of training and experience may be substituted for the minimum qualifications. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical. Safety sensitive positions may be subject to random drug and alcohol testing according to City policy.

Minimum Education Requirements: High school diploma or equivalent

Direct Supervisor: Electric Lead Line Technician, Electric Line Supervisor, Electric Operations Supervisor, Electric Superintendent and Public Works Director

Supervisory Responsibility: None

Primary Work Location: In/around, and out of the city with possible exposure to extreme environments with reporting and meetings at the Public Works facility.

Job Summary: Responsible for keeping trucks stocked, digging and burying underground electric power lines/supply. Also, sets transformers, fixes and installs streetlights, and hauls equipment to and from job sites.

Supervision Received: Work is performed under the general supervision of the Electric Lead Line Technician and Electric Line Supervisor.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential duties:

- A. Supply Electric Line Technicians with materials and tools while they are involved in line work.
- B. Operate trencher in preparing ditches for underground cable.
- C. Prepare conduit, cable and related materials for installation; installs underground cable; backfills and tamps fill material; installs poles; cleans up job sites.
- D. Dig hole and trenches for poles, guy wires, and underground lines.
- E. Prepare and assists in the installation of transformers, cut outs, cross arms, streetlights for use in line work; may ride bucket to hang lights or transformers, under the supervision of an Electric Line Technician, First Class for training purposes.
- F. Stock trucks with required materials, supplies and tools; cleans and repairs tools; performs required secondary work; assist with a variety of emergency problem and on call duties
- G. Move equipment from one site to another site; load transformers and wire; install transformers.
- H. Assist Electric Line Technician.
- I. Tree trimming around power lines for line maintenance.
- J. Work scheduled on-call duties.
- K. Performs other duties, within City departments, as assigned by management.

Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:



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An employee in this class must have the following knowledge, skills, and abilities upon application:

Knowledge

- Familiarity with electrical utility work, equipment and materials

Skills

- Communication- communicate effectively and tactfully with fellow employees and the public.
- Time management- able to efficiently and safely complete work in a timely fashion.

Abilities

- Follow oral and written instructions.
- Perform manual tasks quickly and accurately.
- Strength to perform manual work and physical stamina to withstand working under adverse weather conditions.
- Observe and comply with safety rules and regulations.
- Must live within 30 minutes of the Public Works facility.



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Signatures / Date

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Director:

Employee:

Human Resources Administrator:
