



City of Milford
Electric Line Technician, Third Class
Pay Grade: 07 (IBEW Local Union 126)

Employment Status: Full- Time

FLSA Status: Non- Exempt

Experience Required: At least 3 years of experience as a lineman (combination of on-the-job training and Lineman School), CPR/AED/First Aid Certification, Environmental Oil Spill training, NIMS (National Incident Management System) ICS-100, FEMA IS-700 training, lineman school. A comparable amount of training and experience may be substituted for the minimum qualifications. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. Valid Medical Examiner's Certificate is required. Must pass pre-employment testing for substance abuse, criminal background, motor vehicle driver's license history, and a pre-employment physical. Subject to random drug and alcohol testing according to City policy.

Minimum Education Requirements: High school diploma or equivalent

Direct Supervisor: Electric Line Supervisor

Supervisory Responsibility: None

Primary Work Location: In/around, and out of the city with possible exposure to extreme environments with reporting and meetings at the Public Works facility.

Job Summary: Performs responsible technical and skilled work in the installation and maintenance of electric power distribution systems.

The Electric Line Technician, Third Class shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. The Electric Line Technician, Third Class shall demonstrate leadership, management and technical skills through effective communication and collaboration, proper use of team resources, progressive decision- making, personal accountability and responsibility.

Supervision Received: Work is performed under the general supervision of the Electric Line Supervisor.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential duties:

- A. Install and maintain overhead and underground, high and low voltage electrical power lines, working them energized or de energized, under direct supervision/direction the Electric Line Supervisor.
- B. Operate bucket trucks, digger derricks (line trucks) which are used to pull old utility poles and set new ones.
- C. Assist First Class Electric Line Technician and Electric Lead Line Technician to get the new poles ready to transfer primary and secondary wires from old pole to the new one.
- D. Haul new poles to the job site and haul old poles away.
- E. Set guy anchors.
- F. Identify different sizes of wire and what connectors are used to connect them together to complete a circuit.
- G. Read blueprints in new developments for installing new underground primary and secondary wires.
- H. Set and build new transformers i.e. doing the grounds up, making elbows up, and getting the secondary side of transformer ready for new house services.
- I. Haul and operate trenchers of various sizes to install primary and secondary underground wires.
- J. Assist with the training for the Electric Ground Technician.

Effective Date: June 2019



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- K. Make primary splices for overhead and underground primary and secondary wires up.
 - L. Terminate new underground riser poles to energize new underground transformers.
 - M. Tree trimming around power lines for line maintenance.
 - N. Work scheduled on-call duties.
 - O. Install meters.
 - P. Performs related work as required.

Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:
An employee in this class must have the following knowledge, skills, and abilities upon application:

Knowledge

- Some knowledge of electrical utility work, equipment and materials

Skills

- Communication- communicate effectively and tactfully with fellow employees and the public.
- Time management- able to efficiently and safely complete work in a timely fashion.
- Problem solving skills for decision making

Abilities

- Follow oral and written instructions.
- Perform manual tasks quickly and accurately.
- Ideal tactfully with the public.
- Strength to perform manual work and physical stamina to withstand working under adverse weather conditions.
- Observe and comply with safety rules and regulations
- Must live within 30 minutes of the Public Works facility.



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Signatures / Date

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Director:

Employee:

Human Resources Administrator:
