



City of Milford  
Electric Line Technician, Crew Leader  
Pay Grade: 10 (IBEW Local 126 Union)

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**Employment Status:** Full-Time

**FLSA Status:** Non- Exempt

**Experience Required:** Five years of experience as a lineman (combination of on-the-job training and Lineman School). A comparable amount of training and experience may be substituted for the minimum qualifications.

**Licenses, Certificates and Other Requirements:** Must live within 30 minutes of the Public Works Facility and work scheduled On-Call Duty. Possession and retention of a valid Delaware vehicle operator's license and Class B CDL (Minimum) is required. Valid Medical Examiner's Certificate is required. NIMS (National Incident Management System) ICS-100 and FEMA IS-700 training. Environmental Oil Spill training. CPR/AED/First Aid Certification. Pole Top and Bucket Truck Rescue Certification is required. Completion of the Crew Leadership program with Northwest Lineman College. Must pass pre- employment testing for substance abuse, criminal background, and motor vehicle driver's license history. Subject to random drug and alcohol testing in accordance with City policy.

**Minimum Education Requirements:** High School diploma or equivalent

**Direct Supervisor:** Electric Line Supervisor

**Supervisory Responsibility:** Small group of personnel

**Primary Work Location:** In and out of city limits with possible exposure to extreme environments with reporting and meetings at the Public Works Facility.

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**Job Summary:** Performs responsible technical and skilled work in the installation and maintenance of electric power distribution systems.

The Electric Line Technician, Crew Leader shall be committed to the mission, vision and values of the City and demonstrate such through ethical conduct, community stewardship, individual initiative and responsive service. The Electric Line Technician, Crew Leader shall demonstrate leadership, management and technical skills through effective communication and collaboration, proper use of team resources, progressive decision- making, personal accountability and responsibility

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**Supervision Received:** Work is performed under the general supervision of the Electric Line Supervisor.

**Essential Job Functions:**

An employee in this position may be called upon to do any or all of the following essential duties:

- A. Serves as crew leader for all phases of primary, secondary, street lights, overhead, and underground work.
- B. Reviews work orders and related drawings and blueprints and diagnoses on-site problems; prepares work site in compliance with safety regulations.
- C. Provides training for subordinate lineworkers; schedules, assigns, and assists with completion of tasks as required.
- D. Interacts with the general public, City personnel, and/or outside agencies to provide information or assist with the resolution of issues, problems, or complaints relating to area of responsibility.
- E. Requisition and inspect materials and prepare periodic reports and submits to supervisor.
- F. Operate aerial towers and line trucks.
- G. Install and connect a variety of three phase transformers banks.
- H. Install, repair, and replace cross arms, insulators, transformers, lightning arrestors, etc.
- I. Monitor and ensure safety precautions for the crew and the public.
- J. Accomplish line work on energized and deenergized circuits.
- K. Install all types switch gear on distribution system.
- L. Trim trees for linemaintenance.



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- M. Replace rotten poles.
- N. Replace old hardware.
- O. Troubleshoot outages and repair.
- P. Work scheduled on-call duties.
- Q. Performs related work as required.

**Essential Functions, Qualifications, & Knowledge, Skills, and Abilities (KSA) for Employment:** An employee in this class must have the following knowledge, skills, and abilities upon application:

**Knowledge**

- Familiarity with electric line installation and maintenance and the hazards encountered.
- Use of radio equipment.
- First aid practices and techniques.

**Skills**

- Supervise and train assigned staff.
- Communicate clearly and concisely, both verbally and in writing.
- Establish and maintain effective work relationships.
- Time management.

**Abilities**

- Set poles, string wire, and related work.
- Strength to perform manual labor.
- Physical stamina to withstand working under adverse weather conditions.
- Understand, abide, and enforce all safety rules.
- Interact positively with the public.

**Signatures / Date**

- I have read the job description for my position. I understand and accept the requirements as stated.
- I have read the job description for my positions. I would like to have a second review of the job description with my manager and human resources.

Department Director:

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Employee:

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Human Resources Administrator:

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