



CUSTOMER SERVICE
119 South Walnut Street
Milford, DE 19963

PHONE 302.422.6616
FAX 302.422.1120
www.cityofmilford.com

Utility Transfer Request – Residential Tenant

Rental Property Address: _____

Mailing address (if different than above): _____

Lease Effective Date: _____ **Must be business day

Customer Name: _____

Employer: _____

Social Security #: _____

Phone #: _____

Email: _____

Customer Name: _____

Employer: _____

Social Security #: _____

Phone #: _____

Email: _____

The following documentation for lessee can be forwarded to the City of Milford office by email to customerservice@milford-de.gov

- Signed copy of valid lease agreement
- Rental license

*If this requirement has not been met, owners must contact Planning Department at 302-424-8396 for further review.

- Valid photo identification for lessee/contact person(s).
- Required Monies:

 Connection Fee - \$50.00

 Electric Service Deposit - \$250.00

 Trash Service Deposit (if applicable) - \$100.00

By signing this document, I authorize The City of Milford to transfer electric and trash (if applicable) service into name of residential tenant.

X _____

Date: _____

X _____

Date: _____

Internal Received by & Date: _____