



CUSTOMER SERVICE
119 South Walnut Street
Milford, DE 19963

PHONE 302.422.6616
FAX 302.422.1120
www.cityofmilford.com

Utility Transfer Request – Bank-Owned Property

Property Address: _____

Parcel ID: _____

Property Owner: _____

Mailing address (if different than above): _____

Connection Request Date: _____ ****Must be business day**
****Appointment may be required to re-establish utilities. Electric inspection may be required.**

Representative: _____

Agency/Title: _____

Phone #: _____

Email: _____

Representative: _____

Agency/Title: _____

Phone #: _____

Email: _____

The following documentation can be forwarded to the City of Milford office by email to customerservice@milford-de.gov

- Documentation of ownership
- Agreement between owner and agent
- **Documentation must authorize the connection between owner and agent.** (e.g. mortgage assignment, listing agreement, lease management agreement, letter of authorization, signed current contract from the owner authorizing the agent/third party as a representative).
- Valid photo identification for contact(s)/bank representative
- Required Monies:
 - Connection Fee - \$50.00
 - Electric Service Deposit - \$250.00
 - Trash Service Deposit (if applicable) - \$100.00

By signing this document, I authorize The City of Milford to transfer utility services into the names listed above.

X _____ Date: _____

X _____ Date: _____

Internal Received by & Date: _____