

Prepared for:

City of Milford

180 Vickers Drive
Milford, DE 19963



CROSS CONNECTION CONTROL PLAN

For

City of Milford

City of Milford Approved: (May 22, 2023)

Prepared by:

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1. 1. INTRODUCTION

1.1. Purpose

The purpose of this document is to outline the City of Milford's Cross Connection Control (CCC) policies for all residential and commercial facilities having service connections to the public water supply, and is summarized as follows:

- Protect the public water supply from contaminants and pollutants that could backflow through the service connection(s)
- Promote the elimination of actual and/or potential cross connections between the public water supply and non-potable water systems, plumbing fixtures and sources or systems containing substances of unknown or questionable quality
- Promote the elimination of actual and/or potential cross connections between the facility potable water supply and non-potable water systems, plumbing fixtures and sources or systems containing substances of unknown or questionable quality
- Provide guidance for the maintenance of a continuing program for protection from the potential of service line and internal cross connections within the facility

1.2. Legality

In accordance with the Delaware Division of Public Health, 16 Delaware Code, Section 122(3)c (16 Del.C. §122(3)(c), 16 DE Admin. Code 4462 Public Drinking Water Systems section: "7.4.4.8.2 The system must have in place or adopt one or more additional enhancements to the water system barriers to contamination in subsections 7.4.4.8.2.1 through 7.4.4.8.2.5. and 7.4.4.8.2.1 Cross connection control, as approved by the Division." Public Drinking Water Systems, Section: 21.0 Cross-Connection Control.

1.3. Local Ordinance

Legal authority to carry out and enforce the City of Milford Cross Connection Control Program is provided in the City of Milford book of Ordinances, [Enter Section Number]. A copy of said ordinance can be found in Appendix A of this plan.

2. AUTHORITY

The City of Milford shall be the Authority and the Administrator of the Cross Connection Control (CCC) Program. This CCC Program shall include:

- Establish Authority
- Local Ordinance (See Appendix A)
- Applicable Rules and Regulations
- Inspection Process and Requirements
- Approved Backflow Prevention Devices and Assemblies
- Testing Requirements of Backflow Prevention Assemblies
- Data Management
- Reporting
- Public Education and Awareness

2.1. Designated CCC Program Administrator

As required by Code Delaware Division of Public Health, 16 Delaware Code, Section 122(3)c (16 Del.C. §122(3)(c), 16 DE Admin. Code 4462 Public Drinking Water Systems section: "The cross-connection control program shall include an individual designated by the public water system and appropriately trained and experienced in cross-connection control programs to be responsible for the program." Public Drinking Water Systems, Section: 21.2.1

2.2. Inspector

The City of Milford or Designated Agent (Administrator/Agent) conducting inspections on behalf of the City of Milford must be designated or approved by the City of Milford. The Administrator/Agent must meet the ASSE requirements set forth by Delaware Division of Public Health 16 DE Administrative Code 4462, Section 21.0 Cross Connection Control.

Inspector Certification/Training

Acceptable certification/training may include one- (1) or more of the following:

- Meet American Society of Sanitary Engineer Standards (ASSE) 5020 and completed their Cross Connection Inspector Course (40 hours)

3. INSPECTIONS

3.1. Inspection

Authorized Inspectors, having proper identification, shall be permitted to enter the property and common buildings at any reasonable time for the purpose of inspection for the presence or absence of cross connections, testing, repair, and maintenance of any part of the plumbing system or any cross-connection control device connected to the water system. The Authority shall deny or discontinue water service if there is reason to believe the building/premises pose a potential for danger to the public and/or occupants.

3.2. Responsibility of the Owner

The Owner shall be responsible for the protection of the public water supply from contamination due to backflow through the water service connection. The Authority may require Owner, at their expense, to install, alter, replace, or repair any plumbing connected to the public water system that may pose a threat to public health. Failure, refusal, or the inability on the part of the Owner to correct any deficiency or violation immediately shall be unlawful and the Authority may deny or discontinue water service to the premises. The owner shall be responsible for the elimination of all unprotected cross connections, to include service line protection and any connections downstream of the service line supply to the building(s).

3.3. Service Line Protection Inspection

- a) Existing service line connections shall be reassessed/inspected annually (unless the service line is protected with an approved Reduced Pressure Backflow Prevention Assembly or properly installed air gap for High Hazard or a Double Check Valve for Low Hazard) to determine if the existing backflow preventer/method is appropriate for the level of hazard, or if service line protection is required.
- b) New service line connections shall be assessed *prior* to introduction of new service to determine what method of backflow protection is required.
- e) Existing and/or new service line protection backflow prevention devices/methods shall be determined and required for certain buildings by referencing Delaware Plumbing Code.
- d) Failure to install backflow protection as required by the Authority may precede disciplinary action from the Authority.

3.4. Internal Potable Plumbing System Inspection

- a) Internal plumbing system inspections will be conducted at all common areas using the public water system. The facilities internal water use practices shall be reviewed to determine whether there are actual or potential cross connections to the plumbing system through which contaminants or pollutants could backflow into the public water supply and/or the facilities internal plumbing system.
- b) All openings from which secondary water may be obtained on any premises shall always have a sign prominently posted within two (2) feet of the opening bearing the following warning: WATER UNSAFE FOR DRINKING. Such sign shall be at least eight (8) inches by ten (10) inches in size, prominently lettered in contrasting colors, with no letters less than one (1) inch in height. Signs are to be furnished and maintained by the owner of the secondary supply and must be of material and design acceptable to the Authority.

3.5. Inspection/Survey Forms

An *Inspection/Survey Form* shall be used in every inspection cycle and will be filed in a location as identified in Section 3.7, along with other pertinent information accumulated. This form will be used to record both existing backflow prevention devices discovered, changes in the plumbing system, and any requirements for additional backflow prevention devices at the time of the inspection.

3.6. Inspection Procedures

Cross connection control inspections shall be completed as follows:

- a) Identify building to be inspected and schedule inspection.
- b) Meet on-site with owner.
- c) Explain the Cross Connection Control Program to the owner before inspection of the facility.
- d) Inspect/Evaluate the status of service line protection – complete all inspection forms as required (See line item “e” below).
- e) Inspect the building downstream of the service line if required and complete the Inspection Form(s) as applicable/required with the following information:
 - Visually review all exposed piping and water outlets/uses downstream of the service connection
 - Document all existing backflow prevention assemblies, devices and methods (including make, model#, size, serial # if applicable) that are currently protecting cross connections on the *Inspection/Survey Form*
 - Describe the point of use or equipment supplied for each backflow prevention assembly, device or method on the *Inspection/Survey Form*
 - Use the *Inspection/Survey Form* to provide specific requirements for corrective action
 - Fill out an *Inspection/Survey Form* to document general findings; provide a “Compliance Status” and any follow up action to be taken. If no action is required (*i.e.*, *Compliant*), provide a date of the next inspection due, if applicable. If the facility requires corrective action (*i.e.*, *Non-Compliant*), provide a due date to complete corrective action(s) as designated on form.

- Date all forms with the date of the in-field inspection

3.7. Record Keeping and Data Management Software

All data obtained from the *Inspection Forms*, *Existing Devices Forms* and *Requirements Forms* will be input into a data management system and held for a period of no less than ten- (10) years to facilitate the CCC Program. This information will include:

- Address and location
- Owner name and contact information
- Required re-inspection frequency
- Degree of hazard classification
- List of assemblies
- Location of assemblies
- Make, model, and size of assemblies
- Testing and maintenance of assemblies
- Description of other backflow prevention
 - Air gaps
 - Non-testable devices

4. BACKFLOW PREVENTION ASSEMBLIES AND DEVICES

4.1. Responsibility

With respect to backflow prevention devices/assemblies or methods the City of Milford shall require the following:

- a) Installation and maintenance of assemblies, devices and/or methods to protect all existing cross connections shall be the responsibility of the Owner.

4.2. Approved Backflow Prevention Assemblies and Devices

- a) The City of Milford accepts backflow prevention devices, assemblies, and methods (downstream of service line protection) as recognized by the DE Plumbing Code and ASSE recommended protection methods for specific hazards.
- b) New installation of Reduced Pressure Backflow Prevention Assemblies and Double Check Valve Assemblies intended for service line protection must conform to AWWA Standards C510 and C511.

4.3. Service Line Backflow Prevention Assembly Protection

With respect to backflow prevention assemblies installed at the service line, the Authority will require the following:

- a) Service line protection shall be required in accordance with the DE Plumbing Code.
- b) Where service line protection is required, the owner shall receive written notification detailing the requirement and instructions pertaining to the need for protection from thermal expansion (see *Containment Notification* located in Appendix C).
- c) The installation of a Reduced Pressure Backflow Prevention Assembly as service line protection shall be required at all facilities where auxiliary water systems exist.
- d) Backflow prevention assemblies, devices or methods installed as service line protection shall be installed immediately downstream of the water meter and prior to the first branch line in the plumbing system.
- e) New Installation of Reduced Pressure Backflow Prevention Assemblies and Double Check Valve Assemblies must conform to AWWA Standards C510 and C511.
- f) Assemblies located at the service line shall be tested upon installation, upon repair, upon responding to a reported backflow incident, and on an annual basis.

4.4. Lawn Irrigation Systems

Lawn irrigation systems which are supplied from a dedicated service line shall be equipped with a Reduced Pressure Backflow Prevention Assembly immediately downstream of the water meter and prior to the first irrigation branch line. Lawn irrigation systems installed in such a manner that the supply originates downstream of the potable service line connection to a building shall be equipped with a Pressure Vacuum Breaker Assembly or Reduced Pressure Backflow Prevention Assembly at the point of origination of the system. These assemblies must be installed in accordance with the DE Building Code and the manufacturers' installation requirements.

4.5. Testing of Backflow Prevention Assemblies

- a) All backflow prevention assemblies located at the service line and downstream shall be tested upon installation, upon repair, upon responding to a reported backflow incident, and on an annual basis. Assemblies must be tested in accordance with applicable standards referenced within the DE Department of Public Health.
- b) Equipment used to field test assemblies must be checked for accuracy annually.
- c) Assembly test form(s) to record test results will be maintained by the Tester and within the database management system of the Utility. Tester will electronically submit all completed test form to the Authority as instructed.
- d) The Owner shall have all assemblies tested annually by a tester having completed the 40 hour DRWA ASSE Backflow Prevention Assembly Tester Training and Certification Course or is currently American Society of Sanitary Engineers certified. All testers must also complete a recertification exam at an interval not to exceed once every three years.
- e) The City of Milford shall reserve the right to direct and administer testing of any backflow prevention assemblies installed as service line protection. All costs associated with testing and any necessary repairs of these assemblies shall be the responsibility of the owner.
- f) Failure to test assemblies and submit appropriate test forms located at the service line may result in termination of water service.

4.6. Assembly and Device Abbreviation List

Device Legend			
A.S.S.E Standard	Legend	Acronym	Testable Device
1001	Atmospheric Type Vacuum Breakers	AVB	No
1002	Anti-siphon Fill Valves (Ballcocks)	ASBC	No
1011	Hose Connection Vacuum Breaker	HBVB	No
1012	Backflow Preventer w/Intermediate Atmospheric Vent	VDCV	No
1013	Reduced Pressure Backflow Prevention Assembly	RPBP	Yes
1015	Double Check Valve Backflow Prevention Assembly	DCV	Yes
1019	Vacuum Breaker Wall Hydrants	HBIVB	No
1020	Pressure Vacuum Breaker Assembly	PVB	Yes
1022	Backflow Preventer for Carbonated Beverage Machine	VMBP	No
1024	Dual Check Valve Type Backflow Preventers	DC	No
1024	Residential Dual Check	RDC	Yes/No
1035	Laboratory Faucet Backflow Preventer	LFVB	No
1037	Pressurized Flushing Devices (Flushometers)	PFD	No
1047	RP Detector Backflow Prevention Assembly	RPDA	Yes
1048	Double Check Detector Backflow Prevention Assembly	DDCV	Yes
1052	Hose Connection Backflow Preventer	HCBP	No
1055	Chemical Dispensing Systems	AG	No
1056	Spill Resistant Vacuum Breaker Assembly	SVB	Yes
1057	Freeze Resistant Yard Hydrant W/Backflow		No
A112.1.2	Air Gap	AG	No
	Single Check Valve	SCV	No

5. NEW SERVICE INSPECTION

5.1. Procedures

All plumbing plans and permits for a proposed building shall be reviewed by the Authority, Plumbing Inspector, Building Inspector and building contractor(s). The Authority's Cross Connection Control Plan and Backflow Prevention requirements will be reviewed with the responsible party.

5.2. Inspections

The Authority/Designated Agent conducting the cross-connection control inspection shall inspect the building for compliance with the Cross Connection Control Program.

5.3. Compliance

Upon completion of the cross-connection control inspection and determination that the building complies and has met any required actions of this plan, a certificate of occupancy and water service may be initiated as applicable.

5.4. Non-Compliance

If the building does not comply with the Cross Connection Control Program the Authority shall enforce this plan as required. The water service and the certificate of occupancy will not be initiated until compliance is achieved and approved.

6. EMERGENCY RESPONSE PLAN

6.1. Emergency Response Plan Procedures

The City of Milford shall develop and maintain an Emergency Response Plan (ERP) document intended to facilitate in properly responding to a backflow event. The written ERP shall be readily available to designated personnel.

Investigative actions to address an actual or potential backflow event are intended to:

- a) Protect the distribution system from the spread of a contaminant detected in the water supply
- b) Quickly restore the quality of water in the distribution system if a contaminant has entered the system through backflow
- c) Prevent any further contamination of the distribution system

The facilities investigation should include these steps:

- 1) Locate the source of contamination
- 2) Isolate the source to protect the water distribution system from further contamination
- 3) Determine the extent of the spread of contamination through the distribution system and provide timely, appropriate notification to the public and its regulatory agencies as applicable
- 4) Take corrective action to clean the contamination from the distribution system
- 5) Restore water service

6.2. Emergency Scenarios

Common scenarios causing unintended backflow forcing execution of Emergency Response may include the following:

- b) Main water supply pipe break
- c) Internal facility water pipe break
- d) Internal facility – unprotected cross connection allowing contaminant to flow into potable water distribution system
- e) Report of illness due to water supply contamination
- f) Report of discolored water

6.3. Sample Emergency Response Plan

BACKFLOW INCIDENT REPORT FORM

There are many backflow incidents, which occur that are not reported. This is usually because they are of short duration, are not detected, the customer is not aware they should be reported, or it may not be known to whom the incident should be reported. If you have any knowledge regarding incidents, please complete the form below and return it to the Manager at the above address.

Reporting Agency: _____ Report Date: _____
Reported By: _____ Position: _____
Mail Address: _____ City: _____
Province: _____ Postal Code: _____ Telephone: _____
Date of Incident: _____ Time of Occurrence: _____
General Location (Street, etc.): _____

1. Backflow Originated From:

Name of Premise: _____
Street Address: _____ City: _____
Contact Person: _____ Telephone: _____
Type of Business: _____

2. Description of Contaminant(s):
(Attach Chemical Analysis if available)

3. Distribution of Contaminant(s):

Contained within customer's property: Yes: ___ No: ___
Number of persons affected: _____

4. Effect of Contamination:

Illness reported: _____

Physical irritation reported: _____

5. Cross Connection Source of Contaminant:
(boiler, chemical pump, irrigation system, etc.)

Backflow Incident Report Form
Page 2

6. Cause of Backflow:
(main break, fire flow, etc.)

7. Corrective Measures Taken to Restore Water Quality:
(main flushing, disinfection, etc.)

8. Corrective Action Ordered to Eliminate or Protect from Cross Connection:
(type of backflow preventer, location, etc.)

9. Previous Cross Connection Survey of Premise:

Date: _____ By: _____

10. Type(s) of Backflow Preventer Isolating Property:

RP: ___ RPDA: ___ DCVA: ___ DCDA: ___ PVB: ___ SVBA: ___
AVB: ___ Air Gap: ___ None: ___ Other Type: _____

11. Date of Latest Test of Device: _____

12. Notification of Health Department:

Date: _____ Time: _____ Person Notified: _____

Attach sheets containing any additional information, sketches, etc. to the back of this form.

7. EDUCATION AND AWARENESS

The cross-connection control program staff must have a good understanding of the program. The City of Milford shall ensure their cross-connection control staff receives proper in-the-field training as well as classroom education focusing on terminology, backflow prevention devices/assemblies, regulations, and hydraulic concepts. In addition, cross connection control staff will be encouraged to receive continuing education to be made aware of new backflow prevention devices/assemblies, regulation changes (i.e., plumbing code updates), new water use devices that pose cross connection concerns, etc.

Furthermore, attempts to educate the public about cross connections will be made by distributing pamphlets on common residential cross connections, providing onsite education of residents during routine inspections, speaking at association meetings, or posting newsletter announcements.

Cross connection staff shall also be available upon request to provide backflow prevention education to pertinent community officials and City of Milford employees.

APPENDIX A - LOCAL RESOLUTION

(This is sample language for an Ordinance/Resolution)

DIVISION (Number). CROSS CONNECTIONS CONTROL

Sec. (Number). Manual adopted; compliance required.

The City of Milford adopts by reference the City of Milford "Manual of Cross Connection Control," 2022 version, as may be updated and amended from time to time. Compliance with the manual and the cross-connection program contained therein is hereby required.

Sec. (Number). Inspections.

The director of public works or his designee shall cause inspections to be made of all properties served by the public potable water supply. The frequency of inspections and reinspections based on potential health hazards involved shall be as established by the "Manual of Cross Connection Control" of the department of public works of the City of Milford and in accordance with Delaware Department of Public Health requirements. Any fees or charges established by the City of Milford pursuant to the regulations or requirements established herein may be changed from time to time by resolution of the city commission.

Sec. (Number). Property access for inspection.

Duly authorized representatives of the City of Milford shall be permitted to enter any building, structure, or property served by a connection to the public potable water supply system of the city for the purpose of inspecting the piping system or systems on such property. Consent to such access shall be obtained from a person of suitable age and discretion therein or in control thereof. The refusal of such information or refusal of access, when requested shall be deemed evidence of the presence of cross connections.

Sec. (Number). Discontinuance of service.

The director of public works or his designee is hereby authorized and directed to discontinue potable water service to any property, wherein any connection in violation of section (Number) exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public potable water supply system. Water services to such property shall not be restored until the actual or potential cross connection has been eliminated or until an appropriate backflow prevention device has been installed in compliance with the provisions of this division.

Sec. (Number). Protection of public potable water supply; labeling required.

The potable water supply made available on the properties served by the public potable water supply shall be protected from present or future possible contamination as specified by this division and by state and local plumbing codes. Any water outlet which could be used for potable or domestic purposes, and which is not supplied by the potable system must be labeled "WATER UNSAFE FOR DRINKING" in a conspicuous manner.

Sec. (Number). Testing.

All testable backflow prevention assemblies shall be tested initially upon installation to be sure that the assembly is working properly. Subsequent testing of assemblies shall be conducted on an annual basis as required by the City of Milford. Only individuals that are approved by the City of Milford and State of Delaware certified shall be qualified to perform such testing. That individual(s) shall certify the results of his/her testing.

Sec. (Number). Expenses and records, consumer responsibility.

The consumer shall bear all expense of installing, testing, and maintaining the protective devices required by section (Number) to ensure proper operation on a continuing basis. Installation, testing, and maintenance of protective devices shall be conducted by certified personnel approved by the city's department of public works. The tester shall keep records on his testing, maintenance, and repair activities related to cross connection control and shall make such records available upon request. Copies of all testing, maintenance, and repair records shall be sent electronically via web based software, to the (Insert Title and Department Name) or their designated agent. Additionally, City of Milford may exact fees upon the consumer to cover any costs associated with the City of Milford Cross Connection Control Program.

Sec. (Number). Other codes and rules.

Section (Number) does not supersede the Delaware Plumbing Code, the Delaware State Department of Health Plumbing Rules, or any local plumbing resolution, but is supplementary to them; provided that where conflicts exist, the more restrictive provision shall apply.

Sec. (Number). Violation liability.

Any person or customer found guilty of violating any of the provisions of section (Number) or any written order of the city or pursuant thereof, shall be punishable in accordance with section (Number). In addition, such person or customer shall pay all costs and expenses involved in the case to include attorney's fees. Notice of such violation shall be given by delivering the same to the premises and a copy thereof mailed to the billing address as it appears on the City of Milford billing records. Each day upon which a violation of the provisions of section (Number) shall occur shall be deemed a separate and additional violation. Any person or customer in violation of any of the provisions of section (Number) shall become liable to the City of Milford for any expense, loss, or damage incurred by the City of Milford by reason of such violation to include attorney's fees. In addition to any penalty provided by law for the violation of any of the provisions of section (Number), the city may bring suit in the appropriate court to enjoin, restrain, or otherwise prevent the violation of any of the provisions of this division.

Sec. (Number). Liability public employees.

No provisions of this division designating the duties of any City of Milford officer or employee shall be so construed as to make such officer or employee liable for any fine or penalty for failure to perform such duty.

Sec. (Number). Cross connection areas embraced.

All territory within the City of Milford served by the City of Milford potable water system, shall be governed by this division to the extent permitted by law.

APPENDIX B - FIELD FORMS

Cross-Connection Control Survey/Inspection Report

Facility Name _____	Survey Date _____
Facility Name 2 _____	Survey By _____
Service Loc/Address _____	
Contact Name _____	Contact Phone _____
Area Name _____	Acct Number _____
Service Type _____	Facility Status _____
Comments	_____

BFP/CC Info

# 1	Location Floor _____	Location Room _____	<input type="checkbox"/> Confinement															
	Equip Location _____		<input type="checkbox"/> UD CB 1															
			<input type="checkbox"/> Freeze Protect															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Type</td><td> </td><td> </td></tr> <tr><td>Mfr</td><td> </td><td> </td></tr> <tr><td>Size</td><td> </td><td> </td></tr> <tr><td>Model</td><td> </td><td> </td></tr> <tr><td>Serial Num</td><td> </td><td> </td></tr> </table>	Type			Mfr			Size			Model			Serial Num			Location ID _____	Map Page _____
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		PT _____																
		Haz. Level _____	Protection Type _____															
		Install Date _____	Status _____															

# 2	Location Floor _____	Location Room _____	<input type="checkbox"/> Confinement															
	Equip Location _____		<input type="checkbox"/> UD CB 1															
			<input type="checkbox"/> Freeze Protect															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Type</td><td> </td><td> </td></tr> <tr><td>Mfr</td><td> </td><td> </td></tr> <tr><td>Size</td><td> </td><td> </td></tr> <tr><td>Model</td><td> </td><td> </td></tr> <tr><td>Serial Num</td><td> </td><td> </td></tr> </table>	Type			Mfr			Size			Model			Serial Num			Location ID _____	Map Page _____
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		PT _____																
		Haz. Level _____	Protection Type _____															
		Install Date _____	Status _____															

# 3	Location Floor _____	Location Room _____	<input type="checkbox"/> Confinement															
	Equip Location _____		<input type="checkbox"/> UD CB 1															
			<input type="checkbox"/> Freeze Protect															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Type</td><td> </td><td> </td></tr> <tr><td>Mfr</td><td> </td><td> </td></tr> <tr><td>Size</td><td> </td><td> </td></tr> <tr><td>Model</td><td> </td><td> </td></tr> <tr><td>Serial Num</td><td> </td><td> </td></tr> </table>	Type			Mfr			Size			Model			Serial Num			Location ID _____	Map Page _____
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		Haz. Level _____	Protection Type _____															
		Install Date _____	Status _____															

APPENDIX C - NOTICE TEMPLATES

(This is a sample Notice that can be reworded to be used as a Program Introduction or any other notice the Utility may need)

Cross Connection Control Program Inspection Notice

January 1, 2021

Sam Samples
000 Sample Drive
Sample City, FL 00000

RE: The Sam Samples Store at 111 Test Drive

Dear Mr. Samples

The Purpose of the **Sample City** Cross Connection Control Program, as defined in the local Resolution 12345, is to help eliminate possible contamination of the public water distribution system. There are two required components of the program; 1) site inspection, and 2) testing of backflow prevention assemblies.

The Sample City will be working jointly with inspectors from Hydro Designs Inc. to conduct these inspections. Thank you in advance for your cooperation in this matter.

As part of this program, an inspection of your facility's internal water system is to be completed. Inspectors will be reviewing your water system for connections that could possibly contaminate the water distribution system. The inspection is tentatively scheduled for **February 1, 2010**. Our inspector will do their best to be on site this day however we may be on site a day or two before or after the scheduled date. The inspection must be completed during normal business hours 8:00 AM to 5:00 PM. If you need a more specific time please call [Insert Phone Number] to arrange an appointment.

Any costs associated with the replacement, modification, installation and/or testing of backflow prevention assemblies is the responsibility of the property owner/manager and/or occupant.

You will be notified following the inspection if modification(s) and/or testing of backflow prevention assemblies are necessary. We look forward to working with you in protecting the drinking water supply. If you have any questions or concerns, please contact **[Insert Contact Information]**

APPENDIX D - TEST FORM

APPENDIX E - DEFINITIONS

Air Gap: The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water or waste to a tank, plumbing fixture, receptor, or other assembly and the flood level rim of the receptacle. These vertical, physical separations must be at least twice the diameter of the water supply outlet and at no time less than 1 inch.

Approved: Accepted by the authority responsible as meeting an applicable specification stated or cited in this plan or as suitable for the proposed use.

Auxiliary Water System: Any water system on or available to the premises other than the purveyor's approved public water supply.

Backflow: The undesirable reversal of flow in a potable water distribution system as a result of a cross connection.

Backflow Preventer: An assembly, device or method designed to prevent backflow.

Backflow Prevention Assembly: A mechanical backflow preventer used to prevent backward flow of contaminants or pollutants into a potable water distribution system. An assembly has a resilient seated, full flow shut-off valve before and after the backflow preventer making it testable in line.

Backflow Prevention Device: A mechanical backflow preventer without shut-off valves. Typically these devices are not testable in the field.

Backpressure: A pressure, higher than the supply pressure, caused by a pump, elevated tank, boiler, or any other means that may cause backflow.

Backsiphonage: Backflow caused by negative or reduced pressure in the supply piping.

Contaminant: Any foreign substance (liquid, solid or gas) that degrades the quality of water and creates a health hazard.

Cross Connection: A connection or potential connection between any part of a potable water system and any other environment containing other substances in a manner that, under any circumstances, would allow such substances to enter the potable water system. Other substances may be gases, liquids, or solids, such as chemicals, waste products, steam, water from other sources (potable or non-potable), or any matter that may change the color or add an odor to the water.

Owner: Person or entity receiving service from the public water distribution system.

Pollutant: Any foreign substance (liquid, solid or gas) that degrades the quality of water as to constitute a non-health hazard or impair the usefulness of the water.

Potable Water: Water that is safe for human consumption as described by the public health official having jurisdiction.

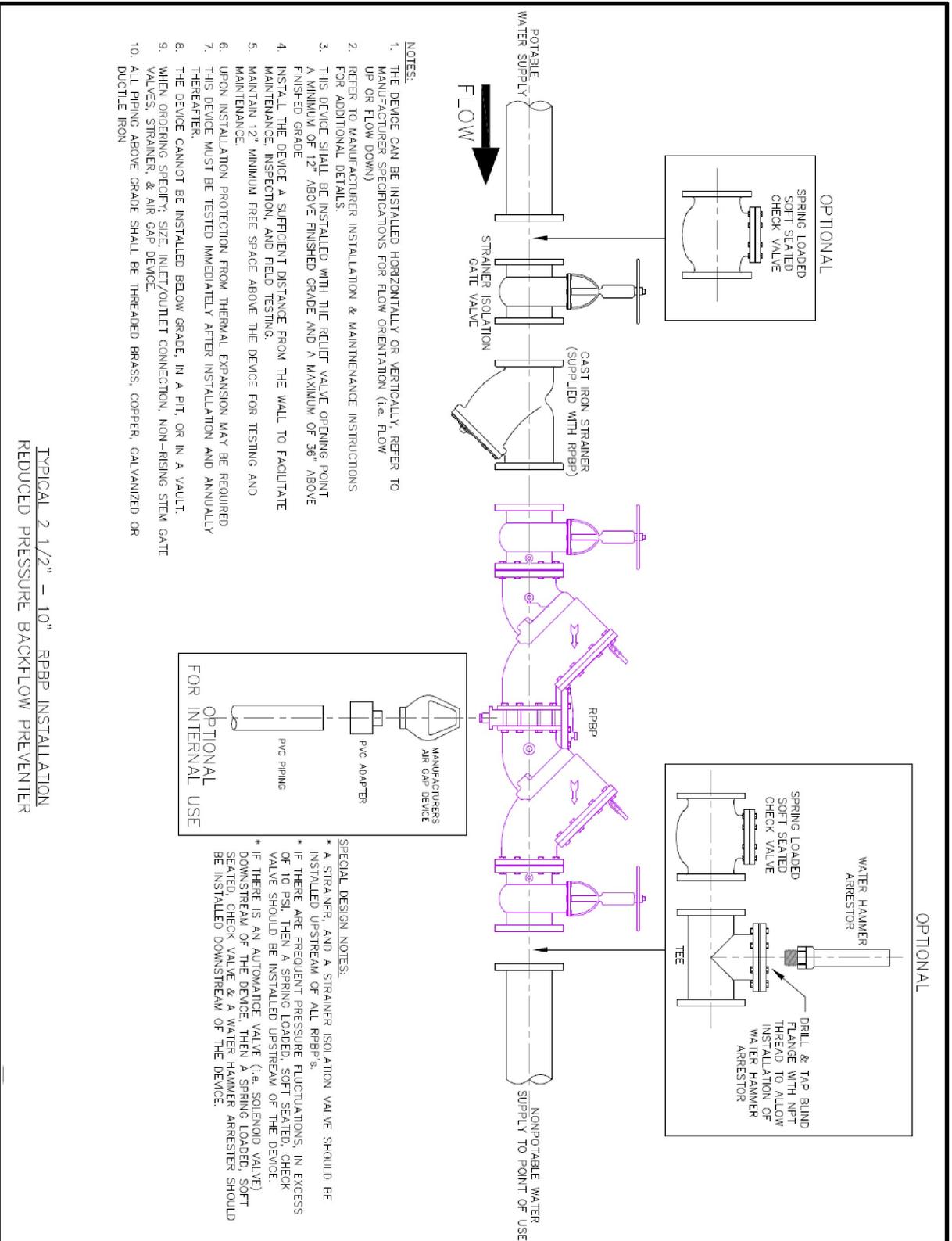
Non-Potable Water: Water that is not safe for human consumption or of questionable quality.

Reclaimed Water: Water that, because of treatment of wastewater, is suitable for a direct beneficial use or a controlled use that would not otherwise occur and is not safe for human consumption.

Service Line Protection: Installation of an approved backflow prevention device, assembly, or method at the point of service in order to confine potential contamination caused by a cross connection within the facility where it arises; also referred to as containment.

APPENDIX F – INSTALLATION SCHEMATICS

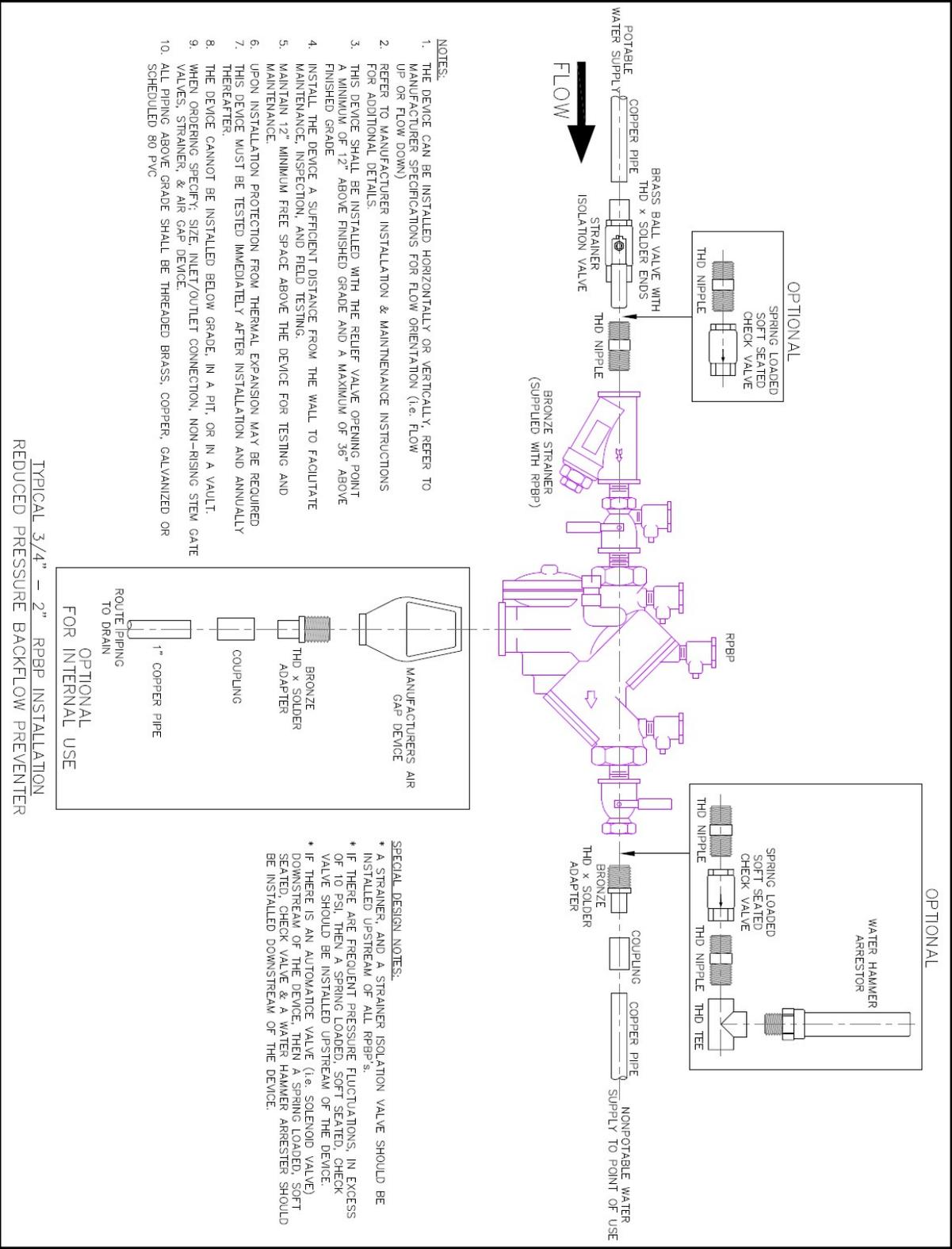
Drawings contained in this section are only “typical” installations for reference purposes. All new installations must be installed per code and manufacturer specifications



- NOTES:**
1. THE DEVICE CAN BE INSTALLED HORIZONTALLY OR VERTICALLY. REFER TO MANUFACTURER SPECIFICATIONS FOR FLOW ORIENTATION (i.e. FLOW UP OR FLOW DOWN)
 2. REFER TO MANUFACTURER INSTALLATION & MAINTENANCE INSTRUCTIONS FOR ADDITIONAL DETAILS.
 3. THIS DEVICE SHALL BE INSTALLED WITH THE RELIEF VALVE OPENING POINT A MINIMUM OF 12" ABOVE FINISHED GRADE AND A MAXIMUM OF 36" ABOVE FINISHED GRADE
 4. INSTALL THE DEVICE A SUFFICIENT DISTANCE FROM THE WALL TO FACILITATE MAINTENANCE, INSPECTION, AND FIELD TESTING.
 5. MAINTAIN 12" MINIMUM FREE SPACE ABOVE THE DEVICE FOR TESTING AND MAINTENANCE.
 6. UPON INSTALLATION PROTECTION FROM THERMAL EXPANSION MAY BE REQUIRED
 7. THIS DEVICE MUST BE TESTED IMMEDIATELY AFTER INSTALLATION AND ANNUALLY THEREAFTER.
 8. THE DEVICE CANNOT BE INSTALLED BELOW GRADE, IN A PIT, OR IN A VAULT.
 9. WHEN ORDERING SPECIFY: SIZE, INLET/OUTLET CONNECTION, NON-RISING STEM GATE VALVES, STRAINER, & AIR GAP DEVICE.
 10. ALL PIPING ABOVE GRADE SHALL BE THREADED BRASS, COPPER, GALVANIZED OR DUCTILE IRON

TYPICAL 2 1/2" - 10" RRPB INSTALLATION
REDUCED PRESSURE BACKFLOW PREVENTER

- SPECIAL DESIGN NOTES:**
- * A STRAINER, AND A STRAINER ISOLATION VALVE SHOULD BE INSTALLED UPSTREAM OF ALL RRPB's.
 - * IF THERE ARE FREQUENT PRESSURE FLUCTUATIONS, IN EXCESS OF 10 PSI, THEN A SPRING LOADED, SOFT SEATED, CHECK VALVE SHOULD BE INSTALLED UPSTREAM OF THE DEVICE.
 - * IF THERE IS AN AUTOMATIC VALVE (i.e. SOLENOID VALVE) DOWNSTREAM OF THE DEVICE, THEN A SPRING LOADED, SOFT SEATED, CHECK VALVE & A WATER HAMMER ARRESTER SHOULD BE INSTALLED DOWNSTREAM OF THE DEVICE.

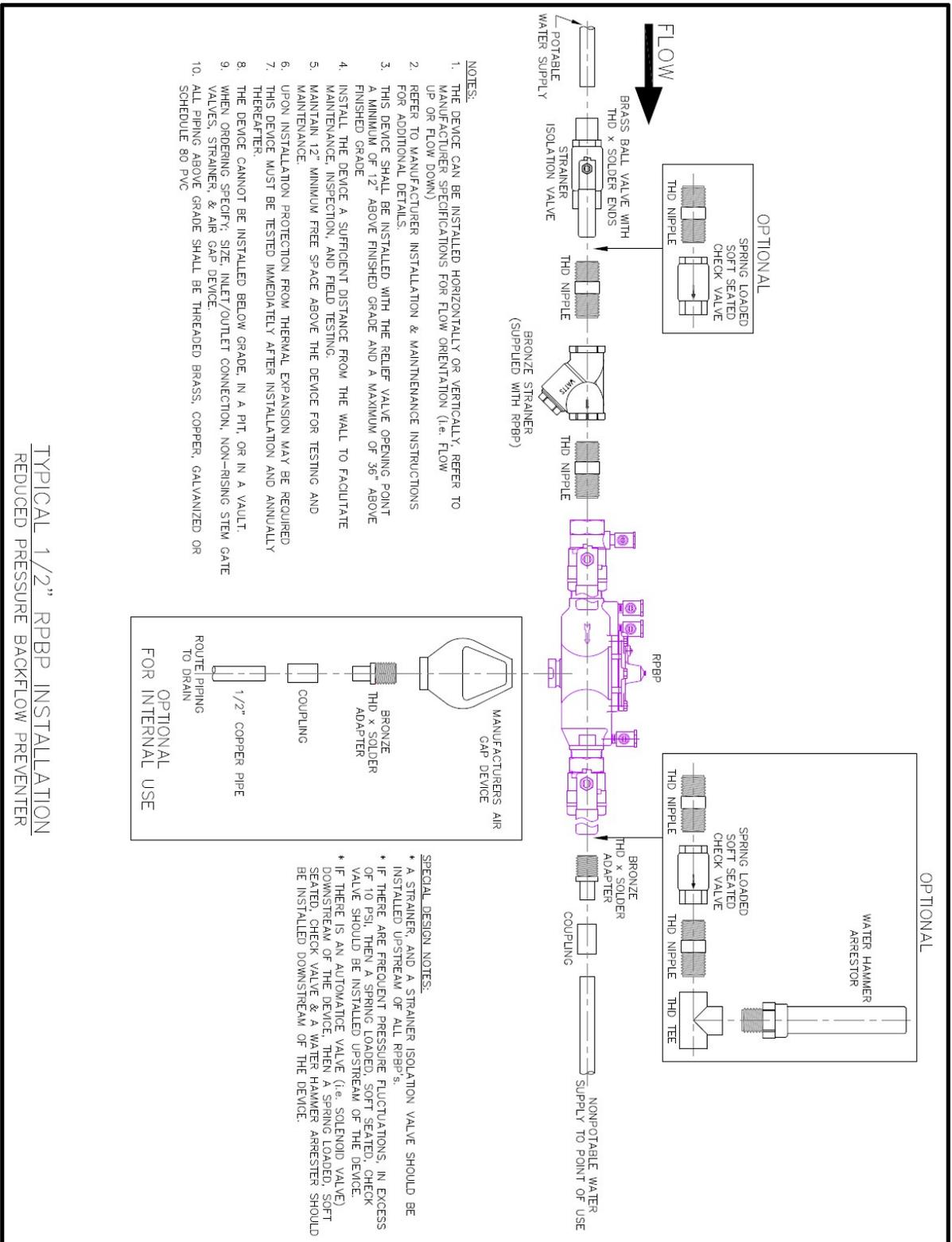


- NOTES:**
1. THE DEVICE CAN BE INSTALLED HORIZONTALLY OR VERTICALLY; REFER TO MANUFACTURER SPECIFICATIONS FOR FLOW ORIENTATION (i.e. FLOW UP OR FLOW DOWN)
 2. REFER TO MANUFACTURER INSTALLATION & MAINTENANCE INSTRUCTIONS FOR ADDITIONAL DETAILS.
 3. THIS DEVICE SHALL BE INSTALLED WITH THE RELIEF VALVE OPENING POINT A MINIMUM OF 12" ABOVE FINISHED GRADE AND A MAXIMUM OF 36" ABOVE FINISHED GRADE
 4. INSTALL THE DEVICE A SUFFICIENT DISTANCE FROM THE WALL TO FACILITATE MAINTENANCE, INSPECTION, AND FIELD TESTING.
 5. MAINTAIN 12" MINIMUM FREE SPACE ABOVE THE DEVICE FOR TESTING AND MAINTENANCE.
 6. UPON INSTALLATION PROTECTION FROM THERMAL EXPANSION MAY BE REQUIRED
 7. THIS DEVICE MUST BE TESTED IMMEDIATELY AFTER INSTALLATION AND ANNUALLY THEREAFTER.
 8. THE DEVICE CANNOT BE INSTALLED BELOW GRADE, IN A PIT, OR IN A VAULT.
 9. WHEN ORDERING SPECIFY: SIZE, INLET/OUTLET CONNECTION, NON-RISING STEM GATE VALVES, STRAINER, & AIR GAP DEVICE
 10. ALL PIPING ABOVE GRADE SHALL BE THREADED BRASS, COPPER, GALVANIZED OR SCHEDULED 80 PVC

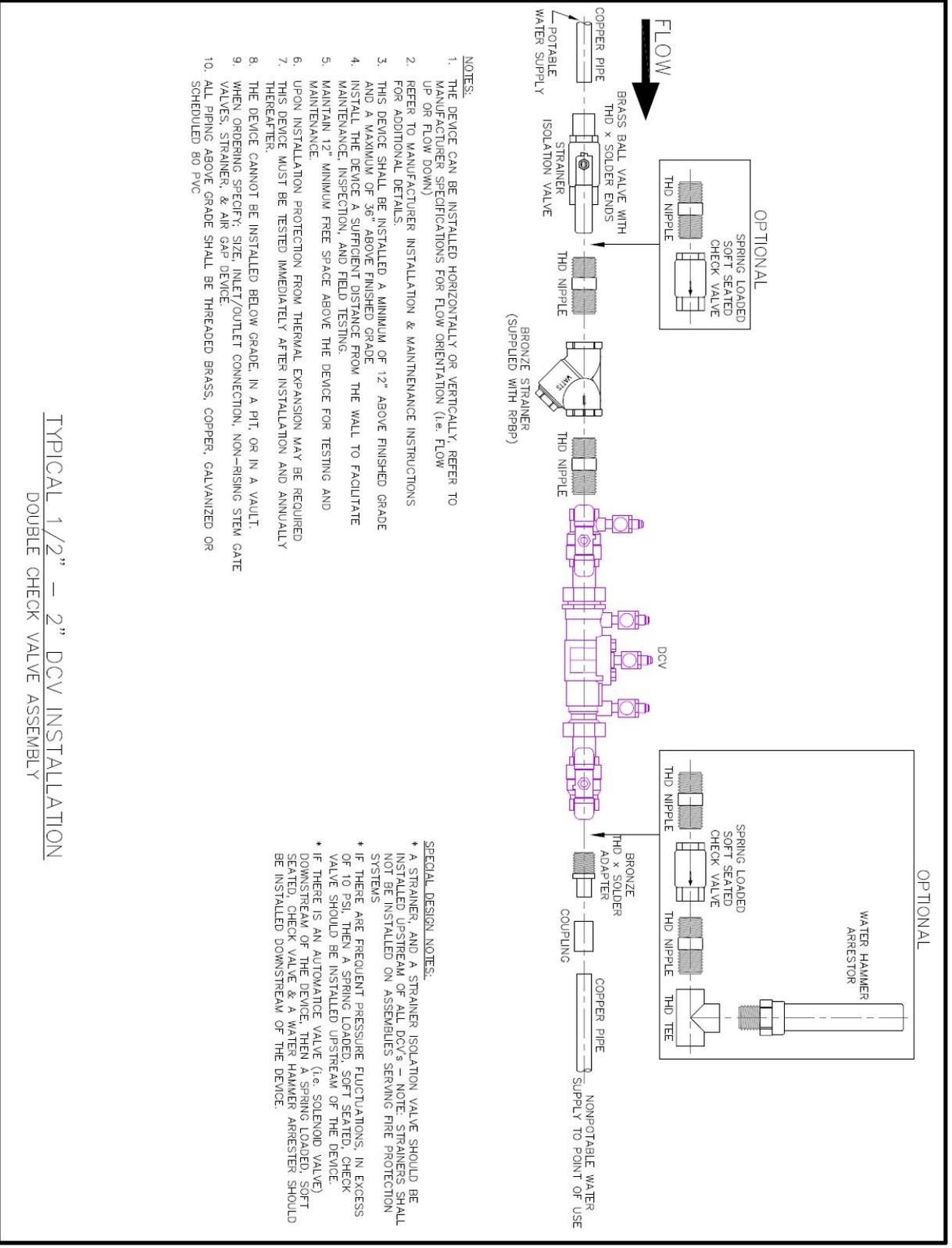
TYPICAL 3/4" - 2" RBPB INSTALLATION
 REDUCED PRESSURE BACKFLOW PREVENTER

SPECIAL DESIGN NOTES:

- * A STRAINER, AND A STRAINER ISOLATION VALVE SHOULD BE INSTALLED UPSTREAM OF ALL RBPB'S.
- * IF THERE ARE FREQUENT PRESSURE FLUCTUATIONS, IN EXCESS OF 10 PSI, THEN A SPRING LOADED, SOFT SEATED, CHECK VALVE SHOULD BE INSTALLED UPSTREAM OF THE DEVICE.
- * IF THERE IS AN AUTOMATIC VALVE (i.e. SOLENOID VALVE) DOWNSTREAM OF THE DEVICE, THEN A SPRING LOADED, SOFT SEATED, CHECK VALVE & A WATER HAMMER ARRESTER SHOULD BE INSTALLED DOWNSTREAM OF THE DEVICE.



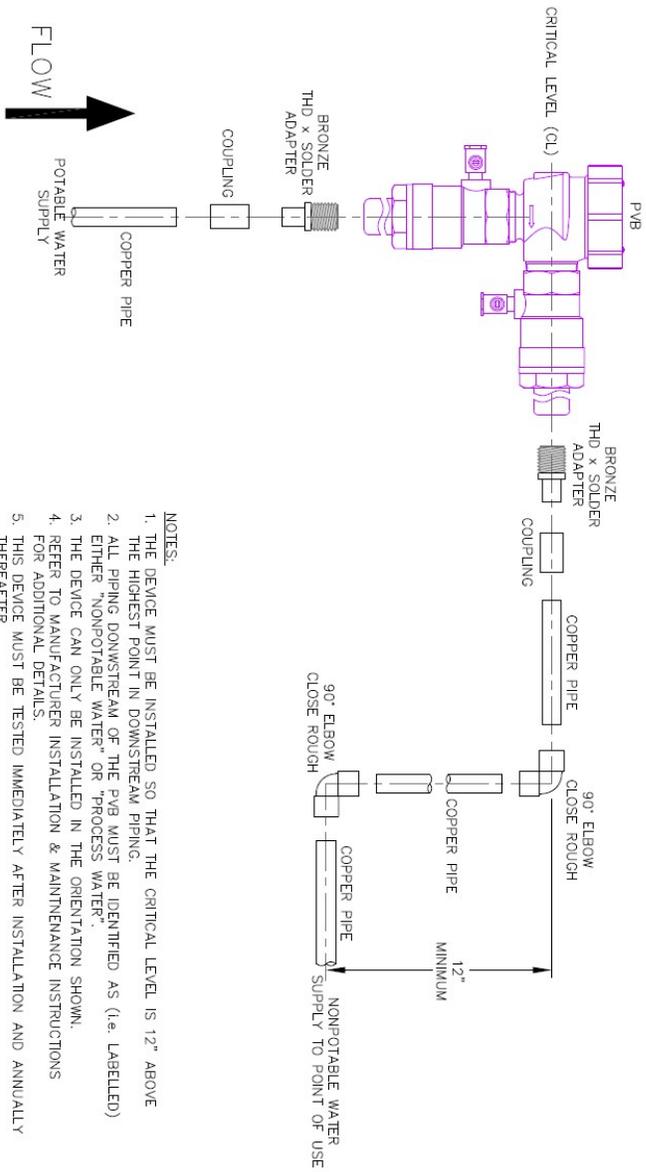
TYPICAL 1/2" RPPB INSTALLATION
REDUCED PRESSURE BACKFLOW PREVENTER



- NOTES:
1. THE DEVICE CAN BE INSTALLED HORIZONTALLY OR VERTICALLY. REFER TO MANUFACTURER SPECIFICATIONS FOR FLOW ORIENTATION (I.E. FLOW UP OR FLOW DOWN).
 2. REFER TO MANUFACTURER INSTALLATION & MAINTENANCE INSTRUCTIONS FOR ADDITIONAL DETAILS.
 3. THIS DEVICE SHALL BE INSTALLED A MINIMUM OF 12" ABOVE FINISHED GRADE AND A MAXIMUM OF 36" ABOVE FINISHED GRADE.
 4. INSTALL THE DEVICE A SUFFICIENT DISTANCE FROM THE WALL TO FACILITATE MAINTENANCE, INSPECTION, AND FIELD TESTING.
 5. MAINTAIN 12" MINIMUM FREE SPACE ABOVE THE DEVICE FOR TESTING AND MAINTENANCE.
 6. UPON INSTALLATION PROTECTION FROM THERMAL EXPANSION MAY BE REQUIRED.
 7. THIS DEVICE MUST BE TESTED IMMEDIATELY AFTER INSTALLATION AND ANNUALLY THEREAFTER.
 8. THE DEVICE CANNOT BE INSTALLED BELOW GRADE, IN A PIT, OR IN A VAULT.
 9. WHEN ORDERING SPECIFY: SIZE, INLET/OUTLET CONNECTION, NON-RISING STEM GATE VALVES, STRAINER, & AIR GAP DEVICE.
 10. ALL PIPING ABOVE GRADE SHALL BE THREADED BRASS, COPPER, GALVANIZED OR SCHEDULED 80 PVC.

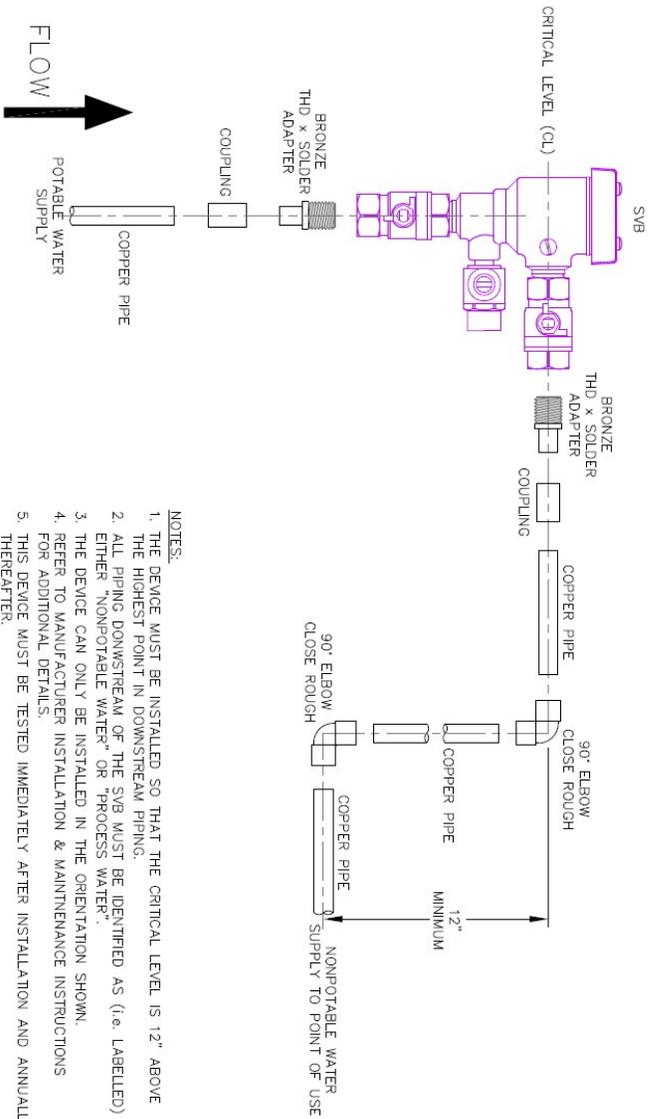
- SPECIAL DESIGN NOTES:
- * A STRAINER, AND A STRAINER ISOLATION VALVE SHOULD BE INSTALLED UPSTREAM OF ALL DCV's. NOTE: STRAINERS SHALL NOT BE INSTALLED ON ASSEMBLIES SERVING FIRE PROTECTION SYSTEMS.
 - * IF THERE ARE FREQUENT PRESSURE FLUCTUATIONS, IN EXCESS OF 10 PSI, THEN A SPRING LOADED, SOFT SEATED, CHECK VALVE SHOULD BE INSTALLED UPSTREAM OF THE DEVICE.
 - * IF THERE IS AN AUTOMATIC VALVE (I.E. SOLENOID VALVE) DOWNSTREAM OF THE DEVICE, THEN A SPRING LOADED, SOFT SEATED, CHECK VALVE & A WATER HAMMER ARRESTER SHOULD BE INSTALLED DOWNSTREAM OF THE DEVICE.

TYPICAL 1/2" – 2" DCV INSTALLATION
DOUBLE CHECK VALVE ASSEMBLY



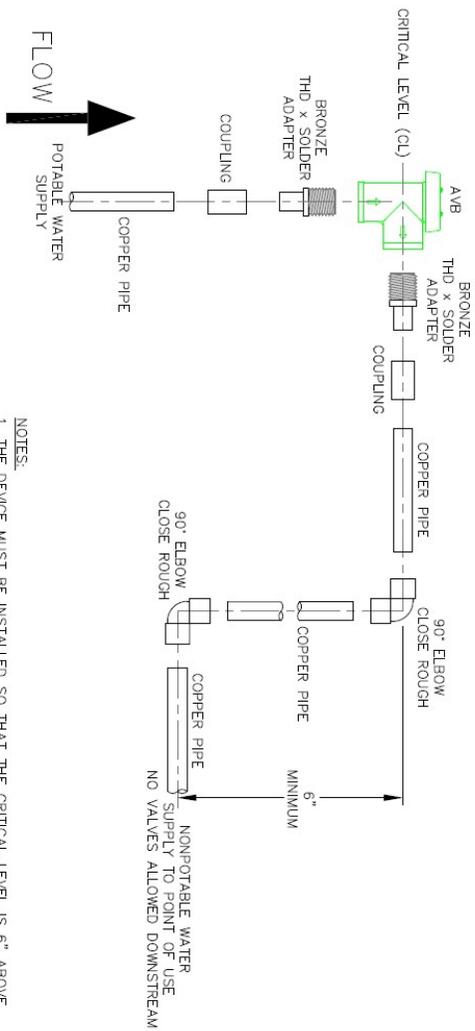
- NOTES:**
1. THE DEVICE MUST BE INSTALLED SO THAT THE CRITICAL LEVEL IS 12" ABOVE THE HIGHEST POINT IN DOWNSTREAM PIPING.
 2. ALL PIPING DOWNSTREAM OF THE PVB MUST BE IDENTIFIED AS (I.e. LABELLED) EITHER "NONPOTABLE WATER" OR "PROCESS WATER".
 3. THE DEVICE CAN ONLY BE INSTALLED IN THE ORIENTATION SHOWN. REFER TO MANUFACTURER INSTALLATION & MAINTENANCE INSTRUCTIONS FOR ADDITIONAL DETAILS.
 4. THIS DEVICE MUST BE TESTED IMMEDIATELY AFTER INSTALLATION AND ANNUALLY THEREAFTER.
 5. INSTALL THE DEVICE NO MORE THAN 6' ABOVE GROUND LEVEL (OR MEZZANINE/ PLATFORM LEVEL) TO FACILITATE MAINTENANCE, INSPECTION, AND FIELD TESTING.
 6. MAINTAIN THE DEVICE A SUFFICIENT DISTANCE FROM THE WALL TO FACILITATE MAINTENANCE, INSPECTION, AND FIELD TESTING.
 7. MAINTAIN 8" MINIMUM FREE SPACE ABOVE THE DEVICE FOR TESTING AND MAINTENANCE.
 8. THE DEVICE CANNOT BE INSTALLED BELOW GRADE, IN A PIT, OR IN A VAULT.
 9. WHEN ORDERING SPECIFY: SIZE, INLET/OUTLET CONNECTION, & QUARTER TURN BALL VALVES.

TYPICAL PVB INSTALLATION
PRESSURE VACUUM BREAKER



- NOTES:
1. THE DEVICE MUST BE INSTALLED SO THAT THE CRITICAL LEVEL IS 12" ABOVE THE HIGHEST POINT IN DOWNSTREAM PIPING.
 2. ALL PIPING DOWNSTREAM OF THE SVB MUST BE IDENTIFIED AS (i.e. LABELLED) EITHER "NONPOTABLE WATER" OR "PROCESS WATER".
 3. THE DEVICE CAN ONLY BE INSTALLED IN THE ORIENTATION SHOWN.
 4. REFER TO MANUFACTURER INSTALLATION & MAINTENANCE INSTRUCTIONS FOR ADDITIONAL DETAILS.
 5. THIS DEVICE MUST BE TESTED IMMEDIATELY AFTER INSTALLATION AND ANNUALLY THEREAFTER.
 6. INSTALL THE DEVICE NO MORE THAN 6' ABOVE GROUND LEVEL (OR MEZZANINE/PLATFORM LEVEL) TO FACILITATE MAINTENANCE, INSPECTION, AND FIELD TESTING.
 7. INSTALL THE DEVICE A SUFFICIENT DISTANCE FROM THE WALL TO FACILITATE MAINTENANCE, INSPECTION, AND FIELD TESTING.
 8. MAINTAIN 8" MINIMUM FREE SPACE ABOVE THE DEVICE FOR TESTING AND MAINTENANCE.
 9. THE DEVICE CANNOT BE INSTALLED BELOW GRADE, IN A PIT, OR IN A VAULT.
 10. WHEN ORDERING SPECIFY: SIZE, INLET/OUTLET CONNECTION, & QUARTER TURN BALL VALVES.

TYPICAL SVB INSTALLATION
 SPILL PROOF VACUUM BREAKER



- NOTES:**
1. THE DEVICE MUST BE INSTALLED SO THAT THE CRITICAL LEVEL IS 6" ABOVE THE HIGHEST POINT IN DOWNSTREAM PIPING.
 2. NO VALVES ARE ALLOWED DOWNSTREAM OF THE AVB
 3. ALL PIPING DOWNSTREAM OF THE AVB MUST BE IDENTIFIED AS (i.e. LABELLED) EITHER "NONPOTABLE WATER" OR "PROCESS WATER".
 4. THE DEVICE CAN ONLY BE INSTALLED IN THE ORIENTATION SHOWN.
 5. REFER TO MANUFACTURER INSTALLATION & MAINTENANCE INSTRUCTIONS FOR ADDITIONAL DETAILS.
 6. WHEN ORDERING SPECIFY: SIZE & INLET/OUTLET CONNECTION.

TYPICAL AVB INSTALLATION
ATMOSPHERIC VACUUM BREAKER

APPENDIX G – 2021 DELAWARE CROSS CONNECTION CONTROL REGULATION

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(13) Chlorine dioxide	Summary of CT values for each day as described in subsection 20.21.	Within 10 days following the month in which monitoring was conducted, beginning on the applicable treatment compliance date in subsection 20.14.
(14) Ozone	Summary of CT values for each day as described in subsection 20.21	Within 10 days following the month in which monitoring was conducted, beginning on the applicable treatment compliance date in subsection 20.14.
(15) UV	(1) Validation test results demonstrating operating conditions that achieve required UV dose.	No later than the applicable treatment compliance date in subsection 20.14.
	(2) Monthly report summarizing the percentage of water entering the distribution system that was not treated by UV reactors operating within validated conditions for the required dose as specified in subsection 20.21.4.	Within 10 days following the month in which monitoring was conducted, beginning on the applicable treatment compliance date in subsection 20.14.

20.23 Recordkeeping requirements

20.23.1 Systems must keep results from the initial round of source water monitoring under subsection 20.2.1 and the second round of source water monitoring under subsection 20.2.2 until 3 years after bin classification under subsection 20.11 for filtered systems or determination of the mean *Cryptosporidium* level under subsection 20.11 for unfiltered systems for the particular round of monitoring.

20.23.2 Systems must keep any notification to the Division that they will not conduct source water monitoring due to meeting the criteria of subsection 20.2.4 for 3 years.

20.23.3 Systems must keep the results of treatment monitoring associated with microbial toolbox options under subsections 20.17 through 20.21 and with uncovered finished water reservoirs under subsection 20.15, as applicable, for 3 years.

20.24 Requirements to respond to significant deficiencies identified in sanitary surveys performed by the Division.

20.24.1 A sanitary survey is an onsite review of the water source (identifying sources of contamination by using results of source water assessments where available), facilities, equipment, operation, maintenance, and monitoring compliance of a PWS to evaluate the adequacy of the PWS, its sources and operations, and the distribution of safe drinking water.

20.24.2 For the purposes of this section, a significant deficiency includes a defect in design, operation, or maintenance, or a failure or malfunction of the sources, treatment, storage, or distribution system that the Division determines to be causing, or has the potential for causing the introduction of contamination into the water delivered to consumers.

20.24.3 For sanitary surveys performed by the Division, systems must respond in writing to significant deficiencies identified in sanitary survey reports no later than 45 days after receipt of the report, indicating how and on what schedule the system will address significant deficiencies noted in the survey.

20.24.4 Systems must correct significant deficiencies identified in sanitary survey reports according to the schedule approved by the Division, or if there is no approved schedule, according to the schedule reported under subsection 20.24.3 if such deficiencies are within the control of the system.

20 DE Reg. 555 (01/01/17)

20 DE Reg. 808 (04/01/17)

24 DE Reg. 794 (02/01/21)

21.0 Cross-Connection Control ←

21.1 Cross-connection control requirements and prohibitions.

21.1.1 No public water system shall install or maintain a water service connection to any premises where actual or potential cross-connections to a public water system exist unless such actual or potential cross-

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connections are eliminated or controlled to the satisfaction of the owner of the public water system and the Division.

- 21.1.2 No public water system shall install or maintain any connection whereby water from an auxiliary water system may enter a public water system unless the auxiliary water supply and the method of connection and use of such system has been approved by the owner of the public water system and the Division.
- 21.1.3 In accordance with subsection 1.12.1.4, public water systems shall maintain acceptable water pressure throughout the distribution system so that the risk of backflow is reduced.
- 21.1.4 If a cross-connection exists or backflow occurs at a consumer's water system, the public water system may discontinue service to the consumer and water service shall not be restored until the deficiencies have been corrected.
- 21.2 Cross-connection control programs.
 - 21.2.1 A public water system shall develop a plan for a comprehensive cross-connection control program for the elimination, prevention, and control of cross-connections appropriate to the number of service connections, size of the distribution system, and type of customers. The cross-connection control program shall include an individual designated by the public water system and appropriately trained and experienced in cross-connection control programs to be responsible for the program.
 - 21.2.2 A cross-connection control program shall include an inventory and records of testing, repairs, and maintenance of all backflow prevention assemblies, and backflow elimination methods.
 - 21.2.3 A cross-connection control program shall include appropriate policies to complete assessments of customer premises for potential cross-connections, to establish hazard criteria to classify customer premises consistent with Table 1, and to determine the degree of hazard and adequacy of existing preventive measures.

Table 1 Backflow Prevention Assembly Types Required for Service Line Containment	
Premise - Degree of Hazard	
High Hazard	Low Hazard
Air Gap	Air Gap
Reduced Pressure Principle Backflow Prevention Assembly	Reduced Pressure Principle Backflow Prevention Assembly
-	Double Check Valve Assembly

- 21.2.4 An approved backflow prevention assembly or backflow elimination method shall be installed at premises where the following conditions exist in a location intended to prevent backflow into the distribution system:
 - 21.2.4.1 Premises having an auxiliary water system;
 - 21.2.4.2 Premises types that are deemed by the public water system or the Division to represent a health or high hazard to the public water system, to include but not be limited to:
 - Agricultural facilities (e.g., farms, dairies)

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- Beverage bottling plants
 - Car washes
 - Chemical plants
 - Dry cleaners (on site processing)
 - Film processing plants
 - Food processing plants
 - Laboratories
 - Medical facilities
 - Metal plating industries
 - Mortuaries
 - Petroleum processing or storage plants
 - Piers, marinas, docks and waterfront facilities
 - Radioactive material processing plants
 - Wastewater treatment facilities
- 21.2.4.3 Premises having internal cross-connections that, in the judgment of the public water system, are not correctable or are impractical to determine if cross-connections exist due to intricate plumbing arrangements;
- 21.2.4.4 Premises where because of security requirements or other prohibitions, it is impossible to complete a cross-connection control survey; or
- 21.2.4.5 Premises having a history of cross-connections being established or reestablished.
- 21.2.5 In lieu of assessments and installation of backflow prevention assemblies at customer premises deemed low hazard, a public water system may implement a public education program.
- 21.2.5.1 The public education program shall include, at minimum:
- 21.2.5.1.1 Causes and dangers of backflow and cross-connections, including health effects;
 - 21.2.5.1.2 Information on how to identify actual and potential cross-connections;
 - 21.2.5.1.3 Preventive measures to reduce or eliminate cross-connection and backflow risks; and
 - 21.2.5.1.4 Information on reporting suspected cross-connections to the public water system.
- 21.3 Corrections and protective devices.
- 21.3.1 Backflow prevention assemblies shall conform to the standards of the American Society of Sanitary Engineering (ASSE), the American Water Works Association (AWWA), and the American Society of Mechanical Engineers (ASME).
- 21.4 Cross-connection control records and reporting.
- 21.4.1 All backflow prevention assembly test records which document the test results of assemblies designed to protect the public water system shall be retained on file for a period of no less than 10 years.
- 21.4.2 All cross-connection control survey records which document results from the monitoring of cross-connections shall be retained on file for a period of no less than 10 years.
- 21.5 Violations.
- 21.5.1 The following items shall be deemed to be violations of these regulations:
- 21.5.1.1 Failure to develop and implement a comprehensive cross-connection control program in accordance with subsection 21.2 of this regulation within three years of the effective date of these regulations;
 - 21.5.1.2 Failure to implement the cross-connection control program as prescribed; and
 - 21.5.1.3 Failure to maintain all backflow prevention assembly test records on file for at least 10 years.
- 21.6 Penalty Clause. Any person who neglects or fails to comply with these regulations shall be subject to penalty as provided in 16 **Del.C.** §122(3)c.
- 5 DE Reg. 2121 (05/01/02)**
9 DE Reg. 999 (12/01/05)
15 DE Reg. 73 (07/01/12)
17 DE Reg. 439 (10/01/13)
19 DE Reg. 517 (12/01/15)
20 DE Reg. 555 (01/01/17)
20 DE Reg. 808 (04/01/17)